

Canton City Council Special Meeting Minutes

November 9, 2022

The Canton City Council held a special meeting on November 9, 2022 prior to the regular meeting, starting at 6:00pm at the Town Hall.

Members present: Mayor Cindy Shanks, Carl Ernst, Randy Gossman, Josh Nordsving and Kristy Ziegler.

City staff present: Jim Davis, Barb Kerns and Jon Nordsving

Visitors present: Donivee Johnson, Jennifer Dowling, Kim Prestby, Jamie Knutson, Clayton Knutson and Melissa Vanderplas.

Mayor Shanks called the meeting to order at 6:00 pm.

Shanks gave the statement of purpose as being in response to a variance request from Lindsay Poppe and Michelle Hanson.

Public comments were heard, with two residents voicing opposition to the variance request from the property owner for construction of a storage shed on the property at 103 West Canton Avenue.

The motion to adjourn the meeting was made at 6:07 pm by Shanks; seconded by Gossman; motion carried.

Canton City Council Regular Meeting Minutes

November 9, 2022

The Canton City Council regular meeting was held on November 9, 2022, following the special meeting at the Town Hall.

Members present: Mayor Cindy Shanks, Carl Ernst, Randy Gossman, Josh Nordsving and Kristy Ziegler.

City staff present: Jim Davis, Barb Kerns and Jon Nordsving

Visitors present: Donivee Johnson, Jennifer Dowling, Kim Prestby, Jamie Knutson, Clayton Knutson, Diane Drottz and Melissa Vanderplas

Mayor Shanks called the meeting to order at 6:08pm, followed by the pledge of allegiance.

Motion to approve the agenda was made by Ernst; seconded by Gossman; motion carried.

Consent agenda items:

Approval of the October 12, 2022 and November 3, 2022 meeting minutes

November disbursements

ZZ Tap liquor license application

City office closure November 11 – Veteran’s Day; November 24 & 25, Thanksgiving Thursday and Friday

Waiver of Town Hall Fee November 13 for Quilters’ Therapy Veterans quilt presentation

Motion by Ernst, second by Gossman to approve consent agenda as presented.

Public comments – none

Mayor Shanks reported that the city building tour had been completed with some improvement projects noted. She also stated that there were some maintenance issues observed that have been addressed. The winter adopt a planter contest was approved with a motion by Ernst and second by Ziegler; motion carried. Those interested in adopting a planter should contact the city office in order to be entered in the drawing for Canton Dollars; \$50 for first, \$30 for second and \$20 for third place. Winners will be announced on Friday, December 9, the Friday before Santa Day.

Barb Kerns gave the clerk report, with changes to the MiEnergy peak alert program explained. The control period will be changed from limited hours to any month at any time of the day, with no changes to the current peak alert rate. The mayor and council member salary increase ordinance has been sent for publication as required and the affidavit of publication will be sent with the monthly bill to be placed in the ordinance book. It was also reported that Robroy Kelly had not picked up the registered letter sent to him regarding his violation of the building permit ordinance which resulted in a fee of \$400 plus filing of the required land use permit. The attorney resent the letter by regular mail. There has been no contact with Kelly regarding the issue.

Jon Nordsving, public works, reported that there was a water break in the well house that resulted in an approximate two hour interruption in service on the night of November 6. Calibrations have been completed and the snow plows were going to be put on in preparation for winter.

There were no fire or police department reports.

Josh Nordsving, planning commission, reported on the variance application for the Lindsay Poppe and Michelle Hanson property at 103 West Canton Avenue. Josh Nordsving reported that the structure had changed from the original application and now appears to be in the process of being attached to the garage, making it no longer portable. He continued that it doesn't meet the set back requirements. The variance request was not approved.

Unfinished business items addressed included approval of the acceptance resolution for the Arlin Falck Grant in the amount of \$6,271.92 for improvements to the roof and electrical service at the park shelter; motion by Ernst, second by Ziegler; motion carried.

Shanks discussed the hire of Anne Kohlia to fill the city clerk vacancy. Kohlia had been interviewed by Shanks, Josh Nordsving and Kerns and her hire was recommended by the committee. This will be a 32 hour per week position with benefits. Motion to hire made by Ziegler, second by Gossman; motion carried. Shanks stated that the new clerk's start date will be determined once she talks to Kohlia.

The 2023 budget was discussed, with Shanks asking if the council felt that repairs to the bus shed roof should be put on the budget for the upcoming year. Jon Nordsving stated that it could wait; it was decided that this project would be put on the list for possible grant application funds. The budget will be on the December agenda for approval.

Shanks also updated the council on the progress of the personnel manual updates. This will also be on the December agenda and will need to be reviewed by the city attorney.

A motion to approve a \$2,000 donation from the Canton Fire Relief Association was made by Gossman, seconded by Ernst; motion carried. A second motion to approve a corresponding contribution by the city to PERA on behalf of the Canton Fire Department was made by Ernst, seconded by Josh Nordsving and also approved.

Motion to adjourn was made by Ernst, seconded by Gossman; approved, at 6:38 pm.