

Canton City Council Regular Meeting Minutes February 8, 2023

Members present: Josh Nordsving, Jen Dowling, Jason Magnuson, Kristy Ziegler

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitors present: Melissa Vanderplas (FC Journal), Donivee Johnson

Mayor Nordsving called the regular meeting to order at 6:00 p.m.

Motion by Ziegler, seconded by Magnuson to approve the agenda, motion carried.

Consent agenda

Motion by Magnuson, seconded by Ziegler to approve the consent agenda:

- a. Approval of January 11, 2023 Regular Meeting Minutes
- b. Approval of February Disbursements
- c. Approval of \$100donation to Mabel-Canton Post Prom 2023

Public comments: none

Reports:

Mayor Nordsving: would like the council to look at their respective committee ordinances for updates

Clerk: Completed all year-end reporting as required; Personnel Handbook: continuing to work with the personnel committee; Dropped off Financial Audit information with Hawkins & Ash to complete the 2022 Financial Audit; Inquired with WHKS on getting the City placed on State Project Priority Lists and Intended Use Plans – response from WHKS was that they will prepare the paperwork to get the City of Canton on the Project Priority List at no charge as it would be part of the original feasibility report and WHKS will get further information regarding the Intended Use Plan and let us know as some of the new funding that is coming from the Federal government may use the IUP to distribute funds; Working on finalizing the wording of the water supply from one service so that the ordinance can be approved as amended with the cleaner wording. This will require a proper notice of the meeting which will occur for the regular council meeting in March; Working on development of an updated Zoning Map for the City – need to update from old map – So will be working with the Planning & Zoning Committee as needed

Deputy Clerk: pet registrations have been coming in steady

Public Works: Jon Nordsving reported that the pump at the lift station went bad and have one on order for replacement; would like the council to start thinking about budgeting for a replacement plow truck and sander as the lead time to get a different one is potentially a year or more out

Fire Department: none

Police: none

Planning Commission: Josh Nordsving stated working on updates to the zoning map and ordinance

Old Business

a. Consider update to Schedule of Fees for 2023: Ordinance 2023-01

Motion by Dowling, seconded by Magnuson to approve the updates to the Schedule of Fees for 2023: Ordinance 2023-01; motion carried.

b. Publish summary of Ordinance 2023-01 in Fillmore County Journal

Motion by Ziegler, seconded by Dowling to publish a summary of the Ordinance 2023-01 in the Fillmore County Journal; motion carried.

New Business

a. Consider Resolution 2023-04 Adopting the Minnesota General Records Retention Schedule for Cities

Motion by Magnuson, seconded by Dowling to approve Resolution 2023-04 adopting the Minnesota General Records Retention Schedule for Cities; motion carried.

b. Consider Resolution 2023-05 updating the authorized signers for the Safe Deposit Box at First Southeast Bank of Canton held in the name of City of Canton

Motion by Ziegler, seconded by Dowling to approve Resolution 2023-05 to update the authorized signers for the Safe Deposit Box at First Southeast Bank of Canton held in the name of City of Canton; motion carried.

c. Presentation on 2022 Financial Report

Koliha presented the 2022 end of year budgets for all City accounts and gave current ending balances for accounts.

d. Consider re-investment of Sewer Fund CD #16668

e. Consider re-investment of Sewer Fund CD #16669

f. Discussion on investment of remaining City CD accounts

Motion by Ziegler, seconded by Magnuson to cash in Sewer CD #16668 and put the funds into Sewer Fund checking; to reinvest the entire amount of Sewer CD #16669 into a 22 month CD at current rate of 3.75%; to reinvest \$35,000 of Liquor CD #44204 into a 22 month CD at current rate of 3.75% and take the remaining funds to pay the penalty for early withdrawal and place the remaining balance of funds into the Sewer Fund checking; to reinvest \$130,000 of Vale Estate CD #44203 into a 22 month CD at a current rate of 4.10% and take the remaining funds to pay the penalty for early withdrawal and place the remaining balance of funds into the Sewer Fund checking. Motion carried.

Motion by Ziegler, seconded by Dowling to adjourn the meeting at 6:54p.m.; motion carried.