

Canton City Council
April 12, 2023 – Following Public Hearing
Regular Meeting Agenda

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda
4. Consent agenda
 - a) Approval of March 8, 2023 Public Hearing Minutes
 - b) Approval of March 8, 2023 Regular Meeting Minutes
 - c) Approval of April Disbursements
5. Public comments
6. Reports
 - a) Mayor
 - b) Clerk & Deputy Clerk
 - c) Public Works
 - d) Fire Department
 - e) Police
 - f) Planning Commission
 - g) Other
7. Old business
 - a) Discussion/update on Legion request for Ball field work
8. New business
 - a) Consider approval of the amended City of Canton Zoning Ordinance Chapter 151
 - b) Publish summary of amendments to the Zoning Ordinance in the Journal
 - c) Consider amendment to Ordinance 2023-01 Schedule of Fees
 - d) Publish summary of amendments to Ordinance 2023-01 in the Journal
 - e) Discussion/Review of 2022 Financial Audit Report
 - f) Consider Adopt-A-Planter program for Spring/Summer 2023 (cash prizes 100/75/50)
 - g) Consider spending allocation for City flowers in planters by City Hall (\$200)
 - h) Consider purchase of 2 replacement arborvitae by City Hall
 - i) Consider contribution towards the summer rec program with Mabel (\$3,220)
 - j) Consider re-investment of Wilken Park CD #44642
 - k) Consider purchase of 2023 Edition of MN Basic Code of Ordinances in the amount of \$435 from American Legal Publishing, LLC
 - l) Consider purchase and installation of furnace with central air for Town Hall from Newman Heating & Cooling in the amount of \$17,750.00
9. Adjourn

Upcoming Dates:

Regular City Council Meeting at 6 p.m.

May 10

This is a preliminary draft of the March 8, 2023 Public Hearing Minutes as interpreted by the city clerk for use in preparing the official minutes. There may be corrections, additions and/or omissions before the final minutes are reviewed and officially approved by the city council.

Canton City Council Public Hearing March 8, 2023

Members present: Josh Nordsving, Jen Dowling, Jason Magnuson, Kristy Ziegler, Randy Gossman

City Staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitors present: Melissa Vanderplas (FC Journal), Karl Butenhoff

Mayor Josh Nordsving called the public hearing to order at 6:00 p.m.

He stated the purpose of the hearing was to hear public comment on the updated zoning map.

Mayor Nordsving entertained public comments.

Public comments: none

Motion by Ziegler, seconded by Dowling to adjourn the public hearing at 6:08 p.m.; motion carried.

Canton City Council Regular Meeting Minutes

March 8, 2023

Members present: Josh Nordsving, Jen Dowling, Jason Magnuson, Kristy Ziegler, Randy Gossman

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitors present: Melissa Vanderplas (FC Journal), Karl Butenhoff

Mayor Nordsving called the regular meeting to order at 6:08 p.m.

Motion by Dowling, seconded by Ziegler to approve the agenda, motion carried.

Consent agenda

Motion by Ziegler, seconded by Dowling to approve the consent agenda:

- a. Approval of February 8, 2023 Regular Meeting Minutes
- b. Approval of March Disbursements

Public comments: Karl Butenhoff from Prairie Island LLC gave comment on the water supply ordinance, he would like the multi-meter charges done away

Reports:

Mayor Nordsving: reminded council members to review their respective ordinances for updates

Clerk: Koliha has continued to work with Hawkins Ash on the 2022 audit which is now complete just waiting on final reports. Update from WHKS on status with USDA Rural Development – RD response was that it is still in the Que and they are still working on getting to it and don't have a timeline. WHKS put together the application for the Project Priority List for Wastewater and was sent in. Koliha completed the transactions of the CDs that were approved at February meeting. Koliha restated that Kerns provided copies of current ordinances as they apply to each of the subcommittees for review of any updates/changes. Koliha ended with recognition of Public Works Director Jon Nordsving for 20 years of service to the City of Canton.

Deputy Clerk: update on progress of people getting pet licenses

Public Works: Jon Nordsving reported on getting a new transfer pump installed at the lift station between the County Highway and Township Shops – still need some further work with the electrical out there but have to wait till ground thaws. Jim Davis reported hearing from Tweten Construction that supplies are all in for the repairs to the park shelter

Fire Department: none

Police: none

Planning Commission: Josh Nordsving reporting on still looking into the Knutson garage drain

Old Business

- a. Discussion & update on Garbage/Recycling charges

Barb Kerns reviewed spreadsheet of information regarding current charges and potential options for potential increases to rates. No action taken

b. Discussion on Mitson House

Koliha and Kerns reported that they had been in contact with Dorothy Coons and the Historical Society is looking at making upgrades to windows and sills – they have contacted a contractor and are waiting on getting an estimate for the cost of the project. No further action taken

New Business

a. Consider approval of amended Ordinance 2023-02: Amending Section 52.25 Supply from one service of the City of Canton code of ordinances chapter 52 water regulations
Motion by Gossman, seconded by Dowling to approve amended Ordinance 2023-02: Amending Section 52.25 Supply from one service of the City of Canton code of ordinances chapter 52 water regulations; motion carried.

b. Publish Ordinance 2023-02 in the Fillmore County Journal

Motion by Gossman, seconded by Ziegler to publish Ordinance 2023-02 in the Fillmore County Journal; motion carried.

c. Consider approval of Resolution 2023-06: Adopting Updated Zoning Map

Motion by Dowling, seconded by Magnuson to approve Resolution 2023-06: Adopting Updated Zoning Map; motion carried.

d. Record updated City Zoning Map at the County Recorders Office

Motion by Ziegler, seconded by Gossman to have the updated City Zoning Map recorded at the County Recorders office; motion carried.

e. Consider approval of Resolution 2023-07: State of MN Joint Powers Agreement with the City of Canton on behalf of its City Attorney and Police Department

Motion by Gossman, seconded by Dowling to approve Resolution 2023-07: State of MN Joint Powers Agreement with the City of Canton on behalf of its City Attorney and Police Department; motion carried.

f. Consider approval of Resolution 2023-08: CCA request for lawful gambling exempt permit

Motion by Magnuson, seconded by Ziegler to approve Resolution 2023-08: CCA request for lawful gambling exempt permit; motion carried.

g. Legion – ball field repairs

Josh Nordsving brought forth a request from the Legion that is looking to make updates to the ball field as there are teams interested in utilizing the field. Would like to bring in loads of sand for the infield and new bases. Legion is requesting to split the costs with the City 50/50. Discussion occurred with questions about completing work properly. City requested further information from the Legion along with estimates on costs.

Motion by Gossman, seconded by Magnuson to adjourn the meeting at 6:44 p.m.; motion carried.

April 2023 Disbursements

General Fund

| | | | |
|---|-----------|------------------|---|
| Acentek | \$ | 220.55 | Phone & Internet Services (City Hall/Town Hall) |
| Canon Financial* | \$ | 44.00 | Copier monthly contract |
| MiEnergy | | | Electric: City Hall |
| MiEnergy | | | Electric: Town Hall |
| MiEnergy | | | Electric: Bus Shed |
| MiEnergy | | | Electric: Street Lights |
| MiEnergy | | | Electric: Welcome Sign |
| MiEnergy | | | Electric: Ball Field |
| MN Energy Resources* | \$ | 131.33 | Gas: City Hall |
| MN Energy Resources* | \$ | 210.07 | Gas: Maintenance Shop |
| MN Energy Resources* | \$ | 289.73 | Gas: Town Hall |
| Nordsving, Jon | \$ | 50.00 | Cell phone stipend |
| Tri-State Business Machines | \$ | 46.29 | Copier maintenance monthly contract |
| Wright Way Computers | \$ | 41.57 | Monthly computer services |
| Fillmore County Journal | \$ | 44.31 | Ordinance 2023-02 publication |
| Anne Koliha | \$ | 65.50 | Mileage for Audit Paperwork |
| Hawkins Ash CPAs | \$ | 11,400.00 | 2022 Financial Audit |
| Fillmore County Recorder | \$ | 46.00 | Recording Fee for Zoning Map |
| Kingsley Mercantile | \$ | 39.47 | Town Hall supplies |
| Amazon* | \$ | 83.60 | Office supplies |
| Total General Fund Disbursements | \$ | 12,712.42 | |

Mitson Fund

| | | | |
|-----------------------------------|-----------|----------|------------------------|
| MiEnergy | | | Electric: Mitson House |
| Total Mitson Disbursements | \$ | - | |

Water Fund

| | | | |
|----------------------------------|-----------|--------------|-----------------------------------|
| Acentek | \$ | 39.56 | Phone dialer system |
| Gopher State One Call | \$ | 1.35 | Locates |
| MiEnergy | | | Electric: Pump House |
| MN Department of Health | \$ | 23.00 | Water Supply Operator Renewal Fee |
| Total Water Disbursements | \$ | 63.91 | |

Sewer Fund

| | | | |
|----------------------------------|-----------|-----------------|---|
| Acentek | \$ | 39.56 | Phone: WWTF |
| MiEnergy | | | Electric: WWTF |
| Utility Consultants | \$ | 409.24 | Samples |
| Shawn Bergey | \$ | 343.75 | Tractor rental for land application |
| MPCA* | \$ | 506.00 | Wastewater Individual Annual Permit Fee |
| MPCA* | \$ | 130.00 | Type IV Refresher (Land App of Biosolids) |
| Total Sewer Disbursements | \$ | 1,428.55 | |

Garbage Fund

| | | | |
|------------------------------------|-----------|-----------------|------------------------|
| Richard's Sanitation | \$ | 2,402.77 | Monthly service charge |
| Total Garbage Disbursements | \$ | 2,402.77 | |

Fire Department

| | | | |
|--|-----------|---------------|-------------------------|
| Acentek | \$ | 64.95 | Internet services |
| MiEnergy | | | Electric: Fire Hall |
| MiEnergy | | | Electric: Cooler |
| MN Energy Resources* | \$ | 234.09 | Gas: Fire Hall |
| Isaac's Repair | \$ | 192.89 | EGR Valve on 2000 F-350 |
| Total Fire Department Disbursements | \$ | 491.93 | |

Total Monthly Disbursements **\$ 17,099.58**

GENERAL FUND

| | |
|--|---------------|
| 2023 Beginning Balance | \$ 194,867.56 |
| Receipts | \$ 10,683.28 |
| Disbursements | \$ 71,441.50 |
| 2023 Ending 1st Quarter (Jan-March) Balance | \$ 134,109.34 |

EXPENDITURES

| | <u>2023 Budget</u> | <u>2023 Jan-March</u> | <u>% of Budget</u> |
|----------------------------------|-----------------------------|------------------------------|---------------------------|
| Wages: Admin Staff | \$ 35,000.00 | \$ 8,692.74 | 24.8% |
| Wages: Maintenance Staff | \$ 51,000.00 | \$ 12,835.86 | 25.2% |
| Council Wages | \$ 4,300.00 | \$ - | 0.0% |
| PERA | \$ 6,200.00 | \$ 1,556.31 | 25.1% |
| FICA | \$ 6,600.00 | \$ 1,646.96 | 24.9% |
| Insurance | \$ 19,000.00 | \$ 15,584.00 | 82.0% |
| Office Supplies | \$ 4,000.00 | \$ 817.00 | 20.4% |
| Operating Supplies | \$ 8,000.00 | \$ 952.06 | 11.9% |
| Repair/Maint: Buildings | \$ 21,000.00 | \$ 574.05 | 2.7% |
| Repair/Maint: Streets | \$ 7,000.00 | \$ - | 0.0% |
| Street Maint Materials | \$ 8,000.00 | \$ - | 0.0% |
| Equipment (sm tools/machinery) | \$ 16,000.00 | \$ - | 0.0% |
| Professional Services | \$ 21,000.00 | \$ 3,915.50 | 18.6% |
| Communications | \$ 5,500.00 | \$ 1,022.73 | 18.6% |
| Transportation/Travel | \$ 500.00 | \$ 65.50 | 13.1% |
| Miscellaneous | \$ 1,500.00 | \$ - | 0.0% |
| Donations | \$ 500.00 | \$ 100.00 | 20.0% |
| Awards & Recognition | \$ 1,000.00 | \$ 80.00 | 8.0% |
| Summer Rec | \$ 3,220.00 | \$ - | 0.0% |
| City Fire Protection | \$ 5,270.00 | \$ 5,270.00 | 100.0% |
| Ambulance | \$ 3,410.00 | \$ - | 0.0% |
| Police Department | \$ 24,960.00 | \$ 11,760.00 | 47.1% |
| Electric Utilities | \$ 11,000.00 | \$ 2,307.48 | 20.9% |
| Gas Utilities | \$ 6,000.00 | \$ 2,830.80 | 47.2% |
| Park/Rec Supplies | \$ 1,000.00 | \$ - | 0.0% |
| Park/Rec Equipment | \$ 3,000.00 | \$ - | 0.0% |
| <u>TOTAL EXPENDITURES</u> | <u>\$ 273,960.00</u> | <u>\$ 70,010.99</u> | <u>25.6%</u> |

REVENUE

| | <u>2023 Budget</u> | <u>2023 Jan-March</u> | |
|------------------------------|-----------------------------|------------------------------|--------------------|
| Property Taxes | \$ 169,505.04 | \$ 2,415.54 | 1.4% |
| Local Government Aid | \$ 97,566.00 | | 0.0% |
| Other Aid | \$ 8,000.00 | | 0.0% |
| Fines/Forefeits | \$ 500.00 | \$ 50.00 | 10.0% |
| Licenses/Permit | \$ 2,000.00 | \$ 225.00 | 11.3% |
| Rentals | \$ 1,800.00 | | 0.0% |
| Reimbursements | \$ 1,400.00 | \$ 588.95 | 42.1% |
| <u>TOTAL REVENUES</u> | <u>\$ 280,771.04</u> | <u>\$ 3,279.49</u> | <u>1.2%</u> |

WATER FUND

| | |
|--|---------------|
| 2023 Beginning Balance | \$ 133,427.77 |
| Receipts | \$ 27,261.63 |
| Disbursements | \$ 29,695.90 |
| 2023 Ending 1st Quarter (Jan-March) Balance | \$ 130,993.50 |

OPERATING EXPENDITURES

| | <u>2023 Budget</u> | <u>2023 Jan-March</u> | <u>% of Budget</u> |
|---------------------------|---------------------|-----------------------|--------------------|
| Wages: Admin Staff | \$ 12,000.00 | \$ 2,724.95 | 22.7% |
| Wages: Maintenance Staff | \$ 17,000.00 | \$ 4,317.66 | 25.4% |
| PERA | \$ 1,600.00 | \$ 411.51 | 25.7% |
| FICA | \$ 2,200.00 | \$ 538.75 | 24.5% |
| Office Supplies | \$ 2,000.00 | \$ 110.91 | 5.5% |
| Operating Supplies | \$ 2,000.00 | \$ 2,021.66 | 1.0% |
| Repair/Maint. | \$ 10,000.00 | \$ - | 0.0% |
| Engineering Fees | \$ - | \$ 1,490.00 | |
| Communications | \$ 700.00 | \$ 160.07 | 22.9% |
| Insurance (Property) | \$ 900.00 | \$ 902.00 | 100.2% |
| Miscellaneous | \$ 2,000.00 | \$ 573.50 | 28.7% |
| Electric Utilities | \$ 8,000.00 | \$ 1,875.14 | 23.4% |
| TOTAL EXPENDITURES | \$ 58,400.00 | \$ 15,126.15 | 25.9% |

NON-OPERATING EXPENDITURES

| | | | |
|---|---------------------|---------------------|--------------|
| Debt Service Bond Principal | \$ 14,000.00 | \$ 14,000.00 | 100.0% |
| Debt Service Bond Interst | \$ 1,325.00 | \$ 569.75 | 4300.0% |
| TOTAL NON-OPERATING EXPENDITURES | \$ 15,325.00 | \$ 14,569.75 | 95.1% |

TOTAL EXPENDITURES

\$ 73,725.00 \$ 29,695.90 40.3%

OPERATING REVENUE

| | | | |
|--------------------------------|----------------------|---------------------|--------------|
| Water Sales | \$ 100,154.00 | \$ 26,742.48 | 26.7% |
| Water Connection/Penalty | | \$ 244.15 | |
| Misc. Revenue | | \$ 275.00 | |
| TOTAL OPERATING REVENUE | \$ 100,154.00 | \$ 27,261.63 | 27.2% |

SEWER FUND

| | |
|--|--------------|
| 2023 Beginning Balance | \$ 10,894.76 |
| Receipts | \$ 58,709.19 |
| Disbursements | \$ 25,003.96 |
| 2023 Ending 1st Quarter (Jan-March) Balance | \$ 44,599.99 |

OPERATING EXPENDITURES

| | <u>2023 Budget</u> | <u>2023 Jan-March</u> | <u>% of Budget</u> |
|-------------------------------------|---------------------|-----------------------|--------------------|
| Wages: Admin Staff | \$ 11,500.00 | \$ 2,724.97 | 23.7% |
| Wages: Maintenance Staff | \$ 22,000.00 | \$ 5,409.60 | 24.6% |
| PERA | \$ 2,000.00 | \$ 493.41 | 24.7% |
| FICA | \$ 2,350.00 | \$ 622.31 | 26.5% |
| Office Supplies | \$ 2,000.00 | \$ 110.93 | 5.5% |
| Operating Supplies | \$ 8,000.00 | \$ 2,178.51 | 27.2% |
| Repair/Maint. | \$ 15,000.00 | \$ 4,115.88 | 27.4% |
| Engineering Fees | \$ - | \$ - | 0.0% |
| Communications | \$ 700.00 | \$ 120.12 | 17.2% |
| Insurance (Property & Liability) | \$ 4,800.00 | \$ 5,192.00 | 108.0% |
| Miscellaneous | \$ 1,000.00 | \$ 10.50 | 1.1% |
| Electric Utilities | \$ 11,000.00 | \$ 4,025.73 | 36.6% |
| TOTAL OPERATING EXPENDITURES | \$ 80,350.00 | \$ 25,003.96 | 31.1% |

NON-OPERATING EXPENDITURES

| | | | |
|---|---------------------|-------------|-------------|
| Debt Service Bond Principal | \$ 12,000.00 | \$ - | 0.0% |
| Debt Service Bond Interst | \$ 7,678.00 | \$ - | 0.0% |
| TOTAL NON-OPERATING EXPENDITURES | \$ 19,678.00 | \$ - | 0.0% |

TOTAL EXPENDITURES

\$ 100,028.00 \$ 25,003.96 25.0%

OPERATING REVENUE

| | | | |
|--------------------------------|---------------------|---------------------|--------------|
| Sewer Sales | \$ 75,196.00 | \$ 20,664.97 | 27.5% |
| Sewer Penalty | | \$ 200.59 | |
| Misc. Revenue | | \$ 37,843.63 | |
| TOTAL OPERATING REVENUE | \$ 75,196.00 | \$ 58,709.19 | 78.1% |

FIRE DEPARTMENT

| | |
|-------------------------------------|--------------|
| 2023 Beginning Balance | \$ 33,121.88 |
| Receipts | \$ 11,399.00 |
| Disbursements | \$ 7,726.92 |
| 2023 Ending 1st Quarter (Jan-March) | |
| Balance | \$ 36,793.96 |

| <u>Expenditures</u> | <u>2023 Budget</u> | <u>2023 Jan-March</u> | <u>% of Budget</u> |
|----------------------------------|----------------------------|------------------------------|---------------------------|
| Wages | \$ 6,000.00 | \$ - | 0.0% |
| PERA | \$ 2,000.00 | \$ - | 0.0% |
| Training | \$ 500.00 | \$ - | 0.0% |
| Insurance | \$ 1,900.00 | \$ 2,506.00 | 131.9% |
| Equipment/Repairs | \$ 4,250.00 | \$ 71.04 | 1.7% |
| Supplies/PPE | \$ 3,000.00 | \$ 2,829.13 | 94.3% |
| Fuel | \$ 1,000.00 | \$ 125.14 | 12.5% |
| Electric Utilities | \$ 1,600.00 | \$ 338.07 | 21.1% |
| Gas Utilities | \$ 1,900.00 | \$ 1,125.69 | 59.2% |
| Communications | \$ 900.00 | \$ 494.85 | 54.9% |
| Miscellaneous | \$ 500.00 | \$ 237.00 | 47.4% |
| <u>Total Expenditures</u> | <u>\$ 23,550.00</u> | <u>\$ 7,726.92</u> | 32.8% |

Revenues

| | | | |
|------------------------------|----------------------------|----------------------------|--------------|
| Township Services | \$ 14,907.00 | \$ 4,304.00 | 28.9% |
| City Services | \$ 5,270.00 | \$ 5,270.00 | 100.0% |
| Fire Calls | \$ 2,500.00 | \$ 350.00 | 14.0% |
| Donations | \$ 5,000.00 | \$ 475.00 | 9.5% |
| Grants | \$ - | \$ - | 0.0% |
| Fire Relief Contribution | \$ 2,000.00 | \$ - | 0.0% |
| Training Reimbursement | \$ - | \$ 1,000.00 | |
| <u>Total Revenues</u> | <u>\$ 29,677.00</u> | <u>\$ 11,399.00</u> | 38.4% |

MITSON HOUSE

| | |
|-------------------------------------|--------------|
| 2023 Beginning Balance | \$ 18,824.93 |
| Receipts | \$ - |
| Disbursements | \$ 719.58 |
| 2023 Ending 1st Quarter (Jan-March) | |
| Balance | \$ 18,105.35 |

| <u>EXPENDITURES</u> | <u>2023 Jan-March</u> |
|----------------------------------|------------------------------|
| Repair/Maint. | |
| Property Insurance | \$ 631.00 |
| Miscellaneous | |
| Electric Utilities | \$ 88.58 |
| <u>TOTAL EXPENDITURES</u> | <u>\$ 719.58</u> |

REVENUE

| | |
|------------------------------|--------------------|
| Misc. | \$ - |
| <u>TOTAL REVENUES</u> | <u>\$ -</u> |

GARBAGE FUND

| | | |
|-------------------------------------|----|------------|
| 2023 Beginning Balance | \$ | (2,348.72) |
| Receipts | \$ | 7,108.53 |
| Disbursements | \$ | 7,208.31 |
| 2023 Ending 1st Quarter (Jan-March) | | |
| Balance | \$ | (2,448.50) |

EXPENDITURES

2023 Jan-March

| | | |
|---------------------|----|----------|
| Contracted Services | \$ | 7,208.31 |
| TOTAL EXPENDITURES | \$ | 7,208.31 |

REVENUES

| | | |
|----------------|----|----------|
| Refuse Sales | \$ | 7,042.06 |
| Refuse Penalty | \$ | 66.47 |
| TOTAL REVENUE | \$ | 7,108.53 |

| | Garbage | Recycling | Waste Tax | Totes | Fuel Surcharge | Total |
|----------------------------|-------------|-------------|-----------|-------|----------------|-------------|
| Contracted Services Pd | \$ 4,867.02 | \$ 1,725.42 | \$ 484.02 | | \$ 131.85 | \$ 7,208.31 |
| Charged on Utility Billing | \$ 5,136.06 | \$ 1,800.00 | \$ 497.01 | | \$ - | \$ 7,433.07 |
| \$ Received | \$ 4,858.08 | \$ 1,705.33 | \$ 470.96 | | | |
| \$ Received Penalty | \$ 45.62 | \$ 15.75 | \$ 4.50 | | | \$ 7,100.24 |

CD Values

1/1/2023

| | Current Balance | Interest Rate | Term (Months) | Maturity Date |
|---------------------|-----------------|---------------|---------------|---------------|
| Sewer #16668 | \$ 27,900.75 | 0.45% | 12 | 2/19/2023 |
| Sewer #16669 | \$ 27,900.75 | 0.45% | 12 | 2/19/2023 |
| Wilken Park #44642 | \$ 12,045.10 | 0.25% | 6 | 4/19/2023 |
| Liquor Store #44204 | \$ 38,961.28 | 2.65% | 60 | 8/15/2024 |
| Vail Estate #44203 | \$ 135,677.96 | 2.65% | 60 | 8/15/2024 |
| General #18920 | \$ 55,469.49 | 0.85% | 60 | 4/14/2027 |

CD Values

4/1/2023

| | Current Balance | Interest Rate | Term (Months) | Maturity Date |
|---------------------|-----------------|---------------|---------------|---------------|
| Sewer #44955 | \$ 27,932.40 | 3.75% | 22 | 12/19/2024 |
| Wilken Park #44642 | \$ 12,045.10 | 0.25% | 6 | 4/19/2023 |
| Liquor Store #44957 | \$ 35,000.00 | 3.75% | 22 | 12/23/2024 |
| Vail Estate #44956 | \$ 130,000.00 | 4.10% | 22 | 12/23/2024 |
| General #18920 | \$ 55,469.49 | 0.85% | 60 | 4/14/2027 |

Ballfield Electric Upgrade

April 2021 City Council approved \$7,127.48 from the Wilken Park CD be utilized for the ballfield electrical improvements.

April 2021 Canton Legion noted they received a \$750 grant from MiEnergy for the electrical improvements to the ballfield.

May 2021 electrical improvements completed by McCabe Electric in the amount of \$5,200

| | |
|-------------------------|------------|
| Wilken Park CD Funds | \$7,127.48 |
| McCabe Electric Invoice | \$5,200.00 |
| MiEnergy Grant Funds | \$750.00 |

Remaining balance left from Wilken Park CD Funds \$2,677.48 (dollars in general fund account)

City of Canton

Ordinance #2023-01

AN ORDINANCE ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS

Whereas, the City of Canton has adopted the Minnesota Basic Code of Ordinances as it has been amended and supplemented to be its city code and that code permits the city to adopt by ordinance a schedule of fees and charges for various services, licenses and permits;

Now, therefore be it resolved, that the City Council of Canton ordains:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this ordinance. All citations below are to various sections of the city code unless otherwise indicated.

Section 2. The following are the fees and charges for the permits, licenses and services listed below which are referenced to the section of the city code which authorizes their establishment:

Administrative Fines

| | |
|-------------------------------------|----------|
| Parking Citation | \$25.00 |
| Unlawful Deposit of Waste or Refuse | \$100.00 |

Alcohol Licenses

| | |
|---------------------------|----------|
| On-Sale License | \$600.00 |
| On-Sale Sunday Surcharge | \$10.00 |
| Off-Sale License | \$100.00 |
| Temporary On-Sale License | \$25.00 |

Cat & Dog Licenses

| | |
|---|---------|
| Annual tag fee <i>January 1 – March 31 and new animals</i> | \$5.00 |
| Annual tag fee – late | \$15.00 |
| Duplicate tag fee | \$5.00 |

Chicken License

| | |
|---|---------|
| Annual fee (<i>Jan. 1 – March 31 & new license</i>) | \$10.00 |
| Annual fee - Late | \$20.00 |

Fire Department Services

| | |
|--------------------------------|--------------------------------|
| Call Response | \$350.00 |
| Hourly Charge After First Hour | \$350.00 |
| Foam Charge | \$40.00/gallon |
| Mutual Aid Response | Per agreement by department |
| Heavy Equipment Use | Actual cost passed on by owner |

Other Fees

| | |
|----------------------|--------------|
| Copies | \$0.25 |
| Election Filing Fee | \$3.00 |
| Lawn Mowing by City | \$65.00/hour |
| Returned Check | \$25.00 |
| Snow Removal by City | \$65.00/hour |

Planning & Zoning Fees

| | |
|--|----------------------------|
| Land Use Permit Application – Living Space | \$7.50/100 square feet |
| <i>Living space projects including attached garages, decks and porches</i> | |
| Land Use Permit Application – Other Structures | \$5.00 per 100 square feet |
| Land Use Variance Application | \$200.00 |
| Land Use Conditional Use Application | \$200.00 |
| Interim Permit for Home Occupation | \$50.00 |
| Fee for Construction Without Proper Permits | \$400.00 |

Recreational Vehicle/Golf Cart Permits

| | |
|---|---------|
| Annual permit fee | \$10.00 |
| <i>May 1 – July 31 and new vehicles</i> | |
| Annual permit fee – late | \$20.00 |

Refuse Collection Rates

| | |
|-----------------------------------|---------|
| Garbage Tote – Small Monthly Fee | \$10.70 |
| Garbage Tote – Medium Monthly Fee | \$12.22 |
| Garbage Tote – Large Monthly Fee | \$13.71 |
| Recycling Monthly Fee | \$4.00 |
| Tote Collection Service Fee | \$25.00 |
| Tote Delivery Service Fee | \$25.00 |

Sanitary Sewer Rates

| | |
|-----------------------------------|----------|
| Base Monthly Fee | \$35.00 |
| <i>Commercial and Residential</i> | |
| Per 1,000 Gallons Used | \$3.00 |
| New Service Connection | \$200.00 |

Town Hall Rentals

| | |
|--|----------|
| Weekend Rental | \$400.00 |
| <i>Friday after 5 p.m. through Noon Sunday</i> | |
| Daily Rental | \$200.00 |
| Hourly Rental | \$20.00 |
| <i>Two hour minimum</i> | |
| Security Deposit | \$200.00 |
| <i>For Day and Weekend Rentals</i> | |

Water Rates

| | |
|--|----------|
| Base Monthly Fee | \$38.00 |
| <i>Commercial and Residential</i> | |
| Per 1,000 Gallons Used | \$5.00 |
| New Service Connection/Meter Replacement | \$275.00 |
| Bulk Water Base Fee | \$20.00 |
| Bulk Water Per 1,000 Gallons Used | \$5.00 |
| Disconnection Fee | \$75.00 |
| Reconnection Fee | \$75.00 |

Passed and adopted by the City Council of Canton, Minnesota this 12th day of April 2023.

 Josh Nordsving, Mayor

ATTEST: _____
 Anne Koliha, City Clerk

Payoff Calculation
C/D Account 44642
CITY OF CANTON

Date Open: 04/19/2021 Current Date: 04/05/2023 Dt Accr Thru: 04/04/2023
Maturity Date: 04/19/2023 Payoff Date: 04/05/2023 Dt Last Act: 10/19/2022

| | |
|--------------------------|--------|
| Interest Rate | 0.2500 |
| Daily Accrual Factor | 0.0825 |
| Forecasted Next Interest | 15.02+ |

| | |
|---------------------------------------|------------|
| Payoff Date | 04/05/2023 |
| Current Balance | 12,045.10+ |
| Plus Accrued Interest | 13.86+ |
| Less Penalty | 7.53- |
| Less Withholding | 0.00+ |
| Net Payoff (Including Penalty Amount) | 12,051.43+ |
| Net Payoff (Excluding Penalty Amount) | 12,058.96+ |

RATE CHART

**FIRST SOUTHEAST BANK
3 MAIN AVE N
PO BOX 429
HARMONY, MN 55939
01/03/2023**

This Rate Chart contains information about interest rates and annual percentage yields for some of the accounts we offer.

| Account Product Name | Minimum Opening Deposit | Minimum Balance to Obtain Annual Percentage Yield | Interest Rate | Annual Percentage Yield |
|--|-------------------------|---|---------------|-------------------------|
| 03 MONTH CD ^a | \$ 2,500.00 | \$ 2,500.00 ^c | 0.60% | 0.60% |
| 06 MONTH CD ^a | \$ 2,500.00 | \$ 2,500.00 ^c | 0.70% | 0.70% |
| 9 MONTH CD ^a | \$ 500.00 | \$ 500.00 ^c | 0.70% | 0.70% |
| 12 MONTH - 1 YEAR CD ^a | \$ 500.00 | \$ 500.00 ^c | 1.15% | 1.15% |
| 18 MONTH CD ^a | \$ 500.00 | \$ 500.00 ^c | 1.25% | 1.25% |
| 24 MONTH - 2 YEAR CD ^a | \$ 500.00 | \$ 500.00 ^c | 1.50% | 1.51% |
| 30 MONTH CD ^a | \$ 500.00 | \$ 500.00 ^c | 1.60% | 1.61% |
| 36 MONTH CD- 3 YEAR ^a | \$ 500.00 | \$ 500.00 ^c | 1.75% | 1.76% |
| 48 MONTH - 4 YEAR CD ^a | \$ 500.00 | \$ 500.00 ^c | 2.00% | 2.01% |
| 60 MONTH - 5 YEAR CD ^a | \$ 500.00 | \$ 500.00 ^c | 2.50% | 2.52% |
| PASSBOOK SAVINGS ACCOUNT ^b | | | | |
| Daily Balances of: | | | | |
| | \$50.00 and up | | 0.10% | 0.10% |
| MONEY MARKET DEPOSIT ACCOUNT ^b \$ 1,000.00 | | | | |
| Daily Balances of: | | | | |
| | \$1,000.00 and up | \$ 1,000.00 ^c | 0.25% | 0.25% |
| LIBERTY CLUB ACCOUNT ^b | | | | |
| Daily Balances of: | | | | |
| | \$900.00 and up | | 0.10% | 0.10% |
| NOW CHECKING ACCOUNT ^b \$ 900.00 | | | | |
| Daily Balances of: | | | | |
| | \$900.00 and up | \$ 900.00 ^c | 0.10% | 0.10% |
| SUPER NOW CHECKING ^b \$ 2,500.00 | | | | |
| Daily Balances of: | | | | |
| | up to \$2,499.99 | | 0.10% | 0.10% |
| | \$2,500.00 and up | | 0.20% | 0.20% |
| IRA ^b | | | | |
| | | | 0.50% | 0.50% |

a) A penalty may be imposed for early withdrawal.

b) The interest rate and annual percentage yield may change after account opening.

c) Daily balance. The amount of the principal in the account each day.

Fees could reduce the earnings on the account.
Interest Rates and Annual Percentage Yields are current as of 01/03/2023.
For current rate information call (507) 886-6922.

**Member
FDIC**

DEPOSIT PRO, Ver. 22.4.0.056 Copr. Finestra USA Corporation 1996, 2023. All Rights Reserved. MN - MN - HICFNTSITSDISC

Also we will be offering a tiered special for 22 months with rates as follows:

3.75% on balances of \$10,000 to \$49,999
3.90% on balances of \$50,000 to \$99,999
4.10% on balances of \$100,000 or more.

(for balances under \$10,000 please refer to the regular rates)

Newman Heating & Cooling, LLC
P.O. Box 101
Canton, MN 55922
507-743-8325

4-3-23

ESTIMATE FOR:

City Of Canton
Canton Town Hall
Canton, MN 55922

INSTALLATION OF HIGH EFFICIENCY GAS FURNACES WITH CENTRAL AIR

2-AMANA- GOODMAN GMEC961203DN 120,000 BTU 96 % NAT. GAS FURNACES W/ECM BLOWER MOTORS
2-AMANA- GOODMAN GSX160601 5 TON 16 SEER CONDENSERS
1-CAPF4961D6 CASED EVAPORATOR COIL
1-CHPTA4860D4 CASED HORIZONTAL COIL
2- COPPER INSULATED LINE-SETS
2-20" X 23" TRANSITION FITTING
2-25"X 16" RETURN AIR FILTER RACKS
1- EMERSON DIGITAL PROGRAMMABLE THERMOSTAT
REHOOK TO EXISTING SUPPLY-RETURN AIR DUCTING
REHOOK TO EXISTING CHIMNEYS
REHOOK TO EXISTING GAS LINES
REHOOK TO EXISTING DRAIN LINES
ALL WIRING BY OTHERS

PRICE INSTALLED.....\$ 17,750.00