

Canton City Council Regular Meeting Minutes May 10, 2023

Members present: Josh Nordsving, Jen Dowling, Jason Magnuson, Kristy Ziegler

Members absent: Randy Gossman

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitor(s) present: Melissa Vanderplas (FC Journal), Jim Richardson, Bill Huerkamp, Cindy Shanks, Brenda Wilder, Dorothy Coons

Mayor Nordsving called the regular meeting to order at 6:00 p.m.

Motion by Ziegler, seconded by Dowling to approve the agenda, motion carried.

Consent Agenda

Motion by Magnuson, seconded by Ziegler to approve the consent agenda:

- a) Approval of April 12, 2023 Public Hearing Minutes
- b) Approval of April 12, 2023 Regular Meeting Minutes
- c) Approval of May Disbursements
- d) Approval to waive Town Hall rental fee for American Red Cross Blook Drive on June 13

Public comments: none

Reports:

Mayor Nordsving: Has received calls from parents for a request to look at moving park off of the Main St. due to the amount of traffic going through Main St. – asked Council to keep this in mind for the future

Deputy Clerk: reminder about getting pet licensed and reminder about getting ATV/UTV/Golf cart permits

Clerk: Update on the re-investment of Wilken CD, working on review of the 2023 edition of Mn Basic Code of Ordinances and comparing to current Ordinance book, correspondence with Josh regarding zoning items, work on finalizing the personnel policy handbook for next meeting, ask to council to thinking about replacement of cooktop/oven in Town Hall kitchen.

Public Works: The boring crew is close to be finished up in town

Fire Department: none

Police: A written report was provided

Planning Commission: Josh Nordsving reported on review of Robert Schmidt permit application, update on Knutson garage drain that per MN Plumbing regulations it is legal to outlet onto the ground the water that comes from vehicles parked in a garage. Nordsving updated the Council in regards to the shed built on Poppe property – consensus of the Council was to work with City attorney to send a

certified letter with deadlines and agreed to work with Poppe by waiving the late fee for a land use application.

Old Business

- a) Discussion/update on Legion request for Ballfield work
Josh Nordsving reported that the Legion will not be requesting any funds from the City at this time for work on the ball field.
- b) Update on Legion plans for Memorial area
Jim Richardson presented a drawing of the plans for the veterans memorial.
Motion by Magnuson, seconded by Dowling for the City to give the Legion the requested area of property needed to expand the Veterans Memorial. Motion carried.
Further discussion the Council agreed that this section of 'unnamed' road be blocked off from traffic so vehicles do not drive on the expanded area of the memorial. Public Works to get some concrete blocks to utilize as barriers to close off the area.
- c) Consider contribution towards the summer rec program with Mabel
Motion by Ziegler, seconded by Dowling to contribute \$2,020 towards the summer rec program with Mabel. Motion carried. The total amount contributed towards summer rec will be \$3,220 with \$1,200 donated by Canton Legion.

New Business

- a) Discussion about council reviews of any ordinances
Magnuson provided highlighted areas of the section of ordinances he reviewed and presented his thoughts/concerns, with most being clean up of wording. Ziegler and Dowling reported that the ordinances they reviewed are good as is, no changes. Nordsving reported the ordinances he reviewed just need some clean up of wording since some was adopted from other cities need to have correct city name listed. Next step is for Clerk Koliha to work on the clean-ups and work with Magnuson on any potential revisions for future approval and adoption of ordinances.
- b) Discussion on 2023 property inspections
Much discussion on holding property inspections and the process. Council agreed to not hold formal property inspections this year but to each take time to look around town and inform Clerk about any properties with ordinance violations. Council requested that a flyer be put together for insert into utility bills reminding property owners of their responsibilities to stay in compliance with all city ordinances.
- c) Consider holding a Recycling Day
Mayor Nordsving reported that Dave Caldwell inquired about the city having a recycling day that he would pick up the items as no cost to the City. Council thought this was a good idea but need to put a timeframe on the event such as time for when items need to be at curb and a timeframe for items not picked up to then be removed by the property owners. Also need to have Dave put together a list of items that he is willing to pick-up. Council directed city staff to contact Dave to line up the date and times for the event and then get the word out to property owners.
- d) Consider adding Canton Community Association to insurance

Motion by Ziegler, seconded by Dowling to add the Canton Community Association as a covered party to the City's insurance policy. Motion carried.

- e) Discussion on Mitson House projects (windows, landscape, sign, painting)

Motion by Ziegler, seconded by Magnuson to purchase paint for the kitchen and bathroom areas, installation of sign (materials and labor), and fix the upstairs door with caulk/weather stripping to fix the moisture problem. Motion carried.

- f) Consider land use permit application from Robert Schmidt

Motion by Dowling, seconded by Ziegler to approve the land use permit application for Robert Schmidt. Motion carried.

Motion by Dowling, seconded by Magnuson to adjourn the meeting at 7:22 p.m.; motion carried.