

**Canton City Council  
May 8, 2024 – 6 pm  
Regular Meeting Agenda**

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda
4. Consent agenda
  - a) Approval of April 10, 2024 Regular Meeting Minutes
  - b) Approval of May Disbursements
  - c) Approval to waive Town Hall rental fee for American Red Cross Blood Drive on June 12
5. Public comments
6. Reports
  - a) Mayor
  - b) Clerk & Deputy Clerk
  - c) Public Works
  - d) Fire Department
  - e) Police
  - f) Planning Commission
  - g) Other
7. Old business
  - a)
8. New business
  - a) Consider approval of Conditional Use Permit for home based business in R-1 district for Jamie & Holly Knutson
  - b) Discussion on 2024 property inspections
  - c) Discussion regarding Mitson House
    - a. Reading books- dispersal of books at CHS book sale
    - b. Kitchen mold returned
  - d) Discussion regarding Whalen property
9. Adjourn

**Upcoming Dates:**

Memorial Day -- City Office Closed

May 27

Regular City Council Meeting

June 12 @ 6 p.m.

## Canton City Council Regular Meeting Minutes April 10, 2024

Members present: Josh Nordsving, Kristy Ziegler, Jen Dowling, Randy Gossman, Jason Magnuson  
City staff present: Anne Koliha, Barb Kerns, Jon Nordsving  
Visitor(s) present: Ben Bisbach (FC Journal)

Mayor Nordsving called the regular meeting to order at 6:00 p.m.

Motion by Ziegler, seconded by Dowling to approve the agenda, motion carried.

### Consent Agenda

- a) Approval of March 13, 2024 Regular Meeting Minutes
- b) Approval of April Disbursements
- c) Approval of cash prizes for Adopt-A-Planter spring/summer 2024 (100/75/50)

Motion by Gossman, seconded by Magnuson to approve the consent agenda, motion carried.

Public comments: none

### Reports:

**Mayor Nordsving:** none

**Deputy Clerk:** none

**Clerk:** Koliha reported regarding objection letter written and reviewed by city attorney pertaining to Melander petition of expungement of conviction; informed that property owners received survey letter regarding water service lines in homes and to have owners fill out and return; look to contact some property owners regarding hazardous ash trees in road right-of-way's that need to be taken down; recognized Jim Davis for 10 years of service with the City of Canton on April 16

**Public Works:** Nordsving and Koliha reported on receipt of recognition award from MPCA for the Canton WWTP once again this year; updates on meetings with WHKS and MPCA regarding renewal and update of NPDES/SDS permit – will be in the works to develop compliance plans to meet new load limits for nitrogen, chloride and sulfate – first reviewing the MN Wastewater Nitrogen Reduction and Implementation Strategy for actual limits to meet and guidelines; also working on plan for WWTP facility classification change to go back to Class C

**Fire Department:** Recognition of Jon Nordsving for 20 years of service to the Canton Fire Department

**Police:** none

**Planning Commission:** none

### Old Business

- a)

**New Business**

- a) Review 2023 Financial Audit Report

Clerk Koliha stated that the city received a clean audit report from Smith Schafer for the 2023 financials – completed reports will be posted to the City's website.

- b) Consider approval of temporary liquor license application for Canton American Legion for May 11, 2024

Motion by Gossman, seconded by Magnuson for approval of temporary liquor license application for Canton American Legion for May 11, 2024; motion carried.

Motion by Gossman, seconded by Dowling to adjourn the meeting at 6:11 p.m.; motion carried.

## May 2024 Disbursements

### General Fund

Acentek	\$	221.76	Phone & Internet Services (City Hall/Town Hall)
Canon Financial*	\$	44.00	Copier monthly lease contract
MiEnergy	\$	72.92	Electric: City Hall
MiEnergy	\$	81.72	Electric: Town Hall
MiEnergy	\$	32.78	Electric: Bus Shed
MiEnergy	\$	483.19	Electric: Street Lights
MiEnergy	\$	58.40	Electric: Welcome Sign
MiEnergy	\$	73.72	Electric: Ball Field
MN Energy Resources*	\$	69.70	Gas: City Hall
MN Energy Resources*	\$	123.51	Gas: Maintenance Shop
MN Energy Resources*	\$	174.33	Gas: Town Hall
Nordsving, Jon	\$	50.00	Cell phone stipend
Tri-State Business Machines	\$	53.54	Copier monthly maintenance contract
Wright Way Computers	\$	41.57	Monthly computer services
J-Rocks Auto Glass	\$	317.34	windshield replacement on plow truck
Fillmore County Attorney	\$	179.00	Legal fees: Court file No. 23-VB-22-441
Bruening Rock Products	\$	572.52	road rock
Fillmore County Journal	\$	26.58	Public Hearing Notice: J Knutson
Midwest Patch	\$	584.50	cold patch
Zarnoth Brush Works, Inc.	\$	397.00	street sweeper broom
<b>Total General Fund Disbursements</b>	<b>\$</b>	<b>3,658.08</b>	

### Mitson Fund

MiEnergy	\$	32.21	Electric: Mitson House
<b>Total Mitson Disbursements</b>	<b>\$</b>	<b>32.21</b>	

### Water Fund

Acentek	\$	40.02	Phone dialer system
Gopher State One Call	\$	2.70	Locates
MiEnergy	\$	557.15	Electric: Pump House
Dakota Supply Group	\$	103.29	Valve top
Hawkins, Inc	\$	1,790.23	2 pumps (Fluoridation)
<b>Total Water Disbursements</b>	<b>\$</b>	<b>2,493.39</b>	

### Sewer Fund

Acentek	\$	40.02	Phone: WWTF
MiEnergy	\$	778.04	Electric: WWTF
Utility Consultants	\$	618.12	Samples
<b>Total Sewer Disbursements</b>	<b>\$</b>	<b>1,436.18</b>	

### Garbage Fund

Richard's Sanitation	\$	2,436.15	Monthly service charge
<b>Total Garbage Disbursements</b>	<b>\$</b>	<b>2,436.15</b>	

Acentek	\$	64.95	Internet services
MiEnergy	\$	73.27	Electric: Fire Hall
MiEnergy	\$	33.37	Electric: Cooler
MN Energy Resources	\$	139.91	Gas: Fire Hall
<b>Total Fire Department Disbursements</b>	<b>\$</b>	<b>311.50</b>	

**Total Monthly Disbursements**      **\$ 10,367.51** \* EFT Payments

## Mitson House

\*There are many books in the Mitson House that are of interest to folks and that are deteriorating. Could the Canton Historical Society sell them at the book sale event they are having June 8-9?



\*The mold spots on ceiling and wall in the kitchen area has returned.



May 2022 Flex seal roof areas

September 2022 Lifetime gutters and downspouts

November 2022 Tweeten Construction inspected and fix where they think water is coming in on the flat roof – cut out sheetrock on ceiling and part of wall – replace with new sheetrock, tape, mud, sand

June 2023 Canton Historical Society used Killz primer paint on sheetrock and then painted

# CITY OF CANTON PERMIT APPLICATION

## CONDITIONAL USE PERMIT

This Conditional Use Permit is for: Home based business in R-1 district

Name of all Landowners: Jamie Knutson Phone #: 507-450-6503

Holly Knutson Phone #: 507-450-7319

Phone #: \_\_\_\_\_

Property Address: 204 S Main St

City, State, Zip Canton, MN 55922

Parcel Number: 090012000

Legal Description (from deed, abstract or Records Office):

See attachment

Provide a complete description of the project you are proposing:

Pallet sales with merchandise from major retailers  
amazon, target, walmart etc... and merchandise sales,

**An aerial photo of the site must be provided with the application showing the location of the proposed project.** (Aerial photos are available from the Fillmore County Zoning Office or County Beacon website: <https://beacon.schneidercorp.com/Application.aspx?App=FillmoreCountyMN&pageType=Search>)

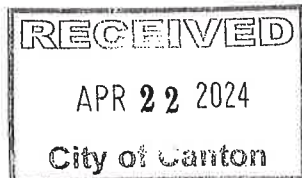
### TOTAL FEE \$200 (NO REFUNDS)

Signature of all Landowners: [Signature] Date: 4-22-24

Holly Knutson Date: 4-22-24

Date: \_\_\_\_\_

Send all correspondence to:  
City of Canton  
PO Box 92  
Canton, MN 55922



<b>Office Use Only:</b>
Current Zoning of property: <u>Residential</u>
Permissible Use with in Zoning District: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Public Hearing Date: <u>5-8-24</u>
Council Approval: ___ Approved ___ Denied ___ Date