

Canton City Council
August 14, 2024 – 6 pm
Regular Meeting Agenda

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda
4. Consent agenda
 - a) Approval of July 10, 2024 Public Hearing Minutes
 - b) Approval of July 10, 2024 Regular Meeting Minutes
 - c) Approval of August Disbursements
 - d) Approval of sponsorship of Emergency Response Team section in Fillmore County Journal
5. Public comments
6. Reports
 - a) Mayor
 - b) Clerk & Deputy Clerk
 - c) Public Works
 - d) Fire Department
 - e) Police
 - f) Planning Commission
 - g) Other
7. Old business
 - a) Ordinance violations follow-up
 - b) Mitson House follow-up
8. New business
 - a) Consider approval of Resolution #2024-11 Resolution to Support County of Fillmore State of MN Ordinance No. 20240423 Public Use of Cannabinoids
 - b) Consider approval of Resolution #2024-12 Resolution to Grant an Off-Site Gambling Permit to Canton American Legion Post 400
 - c) Consider approval of 3-year Sewer Maintenance Contract with Municipal Pipe Tool
 - d) Consider approval of land use permit application for Gary Rue
 - e) Arlin Falck Foundation Grant: possible project ideas
 - f) 2025 Preliminary Budget Review
9. Adjourn

Upcoming Dates:

Last Day of Candidate Filing for Council
Canton Day Off
Labor Day Holiday – Office Closed
Regular City Council Meeting

August 13
August 16-18
September 2
September 11 @ 6 p.m.

Canton City Council Public Hearing Minutes

July 10, 2024

Members present: Josh Nordsving, Jen Dowling, Kristy Ziegler, Randy Gossman

Members absent: Jason Magnuson

City Staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitors: Diane Drottz, LaVonne McCarthy, Betty Masters, Donivee Johnson, Kevin Graves (WHKS), Daren Sikkink (WHKS)

Mayor Josh Nordsving called the public hearing to order at 6:00 p.m.

He stated the purpose of the public hearing was to have an informational meeting to discuss the Water and Wastewater System Improvements (aka: Streets Project), including economic and environmental impacts, service area, alternatives to the project, and potential funding sources, including USDA Rural Development.

WHKS provided a presentation of the project. The presentation provided background and need for the project, along with recommended improvements and alternatives. Review of costs and potential funding options from USDA Rural Development and other funding sources. Environmental impacts that the project would have was touched upon.

Mayor Nordsving entertained public comments.

Public comments:

Wondering about timeframe of project? Envision to be a 2 year project – with construction potentially occurring in 2026 and 2027. Would plan to do half the town one year and the other half the following year.

How does this affect property owners during construction? There would be disruption to parking and access to homes but try to provide temporary means as best as possible and also provide temporary utility connects as necessary during construction.

Does the construction include the lateral connections? Yes up to the curb stops. Any lead service lines would look to be replaced both on the city side and the property owner side as the same time – coordination with contractor and property owners would occur – potential for funding to assist property owners with replacement their service line.

Motion by Ziegler, seconded by Gossman to adjourn the public hearing at 6:22 p.m.; motion carried.

Canton City Council Regular Meeting Minutes

July 10, 2024

Members present: Josh Nordsving, Kristy Ziegler, Jen Dowling, Randy Gossman

Members absent: Jason Magnuson

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitor(s) present: Diane Drottz, LaVonne McCarthy, Betty Masters, Donivee Johnson

Mayor Nordsving called the regular meeting to order at 6:23 p.m.

Motion by Ziegler, seconded by Gossman to approve the agenda, motion carried.

Consent Agenda

a) Approval of June 12, 2024 Regular Meeting Minutes

b) Approval of July Disbursements

Motion by Gossman, seconded by Dowling to approve the consent agenda, motion carried.

Public comments: Diane Drottz spoke to the council expressing her frustrations with her neighbor regarding their dog, number of vehicles parked outside and property conditions including out of control weeds. She requested the council to do something regarding the weeds on property and the vehicles.

Reports:

Mayor Nordsving: Reminded citizens that council choose not to do property inspections in the City this year and the people need to make reports to either City Hall or come to a council meeting.

Nordsving continued with stating having received a number of calls regarding the number of skunks in town and he would like to remind citizens to not put out food for stray cats and dogs as this is what attracts other critters.

Deputy Clerk: none

Clerk: Koliha reported on a number of items: Norby's has been contacted to take down the last of the hazardous trees in road right of ways that owners have not taken care of yet. Update on Lead/Copper service line inventory – WHKS has compiled all surveys received and putting all information into report to submit to MDH by middle of August. Clerk Koliha provided the first half of year financials to council and stated that things are in line with all budgets at the mid-year point. Clerk Koliha continued with stating work on 2025 budget will begin now and asked to council if there was anything specific they would like to see budgeted – Koliha reminded them about keeping on track with upgrading the lawnmower every two years as they had planned so the two year mark is in 2025 so will be budgeting for a lawnmower. Koliha then reminded council about the candidate filing period for council will be July 30-August 13 with Mayor and two council member position up for election.

Public Works: Nordsving reported on will be attending an upcoming training for water and wastewater in Rushford. Nordsving also reported that the city's new snowplow truck is ready and will be being picked up tomorrow.

Fire Department: none

Police: none

Planning Commission: Mayor Nordsving reported about a preliminary meeting with new property owners of the Fischel property and that a building application will be forth coming in the future.

Old Business

a) Ordinance violations follow-up (administrative fees)

Clerk Koliha reported about the possibility of developing administrative penalties for ordinance violations and asked council if would like to develop. Council would like to look at development of administrative penalties and asked what happens if penalties are not paid and to coordinate penalties with what is available in the ticket writer system.

Pfeffer (Old School Property): still no action or communication – council directed the clerk to send another letter before considering sending citation

Lord property: reminder letter sent to him regarding ordinances on number of vehicles – no action or communication from him – council directed the clerk to send a formal notice of violation letter regarding the number of vehicles, vehicles current on registration and operable and also the weeds on the property.

b) Mitson House – mold issue

Clerk Koliha provided pictures of the mold in the Mitson House and other damages (windows) to the council and asked the council what they would like to do. Council consensus was that with the mold in the house no tours should be given. Council consensus was that to remedy the mold would be to gut and fix area and then to provide heat/air to have climate control which is not financially sound for long term of the house. Council directed Clerk Koliha to contact the Canton Historical Society in regards to contents of the house and what they would like to do with them.

New Business

a) Consider approval of extra parking area behind school on city property for Saturday August 17 of Canton Day Off

Council had numerous concerns regarding the extra parking location – request failed due to lack of motion – request denied.

b) Request regarding camping by softball field during Canton Day Off for ball tournament

Request failed due to lack of motion and request was denied.

Motion by Dowling, seconded by Ziegler to adjourn the meeting at 6:51 p.m.; motion carried.

August 2024 Disbursements

General Fund

| | | | |
|---|-----------|-----------------|---|
| Acentek | \$ | 222.27 | Phone & Internet Services (City Hall/Town Hall) |
| Canon Financial* | \$ | 44.00 | Copier monthly lease contract |
| MiEnergy | \$ | 78.22 | Electric: City Hall |
| MiEnergy | \$ | 90.90 | Electric: Town Hall |
| MiEnergy | \$ | 33.77 | Electric: Bus Shed |
| MiEnergy | \$ | 483.19 | Electric: Street Lights |
| MiEnergy | \$ | 66.03 | Electric: Welcome Sign |
| MiEnergy | \$ | 99.48 | Electric: Ball Field |
| MN Energy Resources* | \$ | 8.51 | Gas: City Hall |
| MN Energy Resources* | \$ | - | Gas: Maintenance Shop |
| MN Energy Resources* | \$ | 49.71 | Gas: Town Hall |
| Nordsving, Jon | \$ | 50.00 | Cell phone stipend |
| Tri-State Business Machines | \$ | 50.70 | Copier monthly contract |
| Wright Way Computers | \$ | 41.57 | Monthly computer services |
| Fillmore County Journal | \$ | 94.60 | Election Filing notice |
| Norby Tree Service LLC | \$ | 3,600.00 | removal of hazardous trees along roads |
| Nethercut Schieber Attorneys | \$ | 75.00 | July billing: legal services |
| City of Harmony | \$ | 4,030.00 | Annual Ambulance Services |
| Kingsley Mercantile | \$ | 60.94 | cleaning supplies |
| Village Farm & Home | \$ | 23.36 | supplies |
| LetterWerks | \$ | 140.00 | Snowplow Truck Lettering |
| Canton Residents | \$ | 225.00 | Adopt-a-planter Winners (1100/75/50) |
| Total General Fund Disbursements | \$ | 9,567.25 | |

Mitson Fund

| | | | |
|-----------------------------------|-----------|--------------|------------------------|
| MiEnergy | \$ | 33.29 | Electric: Mitson House |
| Total Mitson Disbursements | \$ | 33.29 | |

Water Fund

| | | | |
|----------------------------------|-----------|---------------|---|
| Acentek | \$ | 40.21 | Phone dialer system |
| Gopher State One Call | \$ | 16.20 | Locates |
| MiEnergy | \$ | 573.30 | Electric: Pump House |
| Frandsen Bank - Zumbrota* | \$ | 198.75 | Interest payment on water loan |
| Fillmore County Journal | \$ | 29.90 | Legal notice of public hearing on streets project |
| Village Farm & Home | \$ | 33.54 | sackrete |
| Total Water Disbursements | \$ | 891.90 | |

Sewer Fund

| | | | |
|----------------------------------|-----------|-----------------|---|
| Acentek | \$ | 40.21 | Phone: WWTF |
| MiEnergy | \$ | 572.03 | Electric: WWTF |
| Utility Consultants | \$ | 420.01 | Samples |
| Fillmore County Journal | \$ | 29.90 | Legal notice of public hearing on streets project |
| WHKS | \$ | 450.00 | Professional Services June 2024 |
| Amazon* | \$ | 101.49 | fuses |
| Village Farm & Home | \$ | 0.99 | outlet |
| Total Sewer Disbursements | \$ | 1,614.63 | |

Garbage Fund

| | | | |
|------------------------------------|-----------|-----------------|------------------------|
| Richard's Sanitation | \$ | 2,433.85 | Monthly service charge |
| Total Garbage Disbursements | \$ | 2,433.85 | |

Fire Department

| | | | |
|--|-----------|-----------------|--------------------------------|
| Acentek | \$ | 64.95 | Interenet services |
| MiEnergy | \$ | 77.37 | Electric: Fire Hall |
| MiEnergy | \$ | 34.62 | Electric: Cooler |
| MN Energy Resources | \$ | - | Gas: Fire Hall |
| USPS | \$ | 72.00 | PO Box annual renewal fee |
| Isaacs Repair | \$ | 882.68 | 2000 F-350 Repairs/Maintenance |
| Total Fire Department Disbursements | \$ | 1,131.62 | |

Total Monthly Disbursements **\$ 15,672.54** *EFT Payments

City of Canton

Resolution #2024-11

RESOLUTION TO SUPPORT COUNTY OF FILLMORE STATE OF MINNESOTA ORDINANCE NO. 20240423 PUBLIC USE OF CANNABINOIDS

WHEREAS, Minnesota Statue '342 and '151.72 do not prohibit counties or municipalities from adopting and enforcing local ordinances intended to regulate use of cannabinoids in public places and places of accommodation; and

WHEREAS, Minnesota Statue '152.0263 Subd. 5 authorizes a local unit of government to adopt a local ordinance establishing a petty misdemeanor offense for the public use of cannabis; and

WHEREAS, the County of Fillmore State of Minnesota Ordinance No. 20240423 would regulate the use of cannabinoids in public places; and

WHEREAS, section 7 of the ordinance (Coordination with City Ordinances) shall be applicable within the legal boundaries of Fillmore County with the exception of cities and townships that have adopted their own ordinance establishing standards for public use; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Canton, Minnesota, hereby supports the aforementioned ordinance.

Passed and adopted by the Canton City Council this 14th day of August 2024.

Josh Nordsving, Mayor

ATTEST:

Anne Koliha, City Clerk

City of Canton

Resolution #2024-12

RESOLUTION TO GRANT AN OFF-SITE GAMBLING PERMIT TO CANTON AMERICAN LEGION POST 400

WHEREAS, Canton American Legion Post 400 has requested city council approval to conduct off-site gambling within City of Canton in calendar year 2024; and

WHEREAS, it has been demonstrated that Canton American Legion Post 400 will collect gambling monies for lawful purposes and adhere to all rules set forth by the Minnesota Gambling Control Board;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Canton, Minnesota, does hereby approve Canton American Legion Post 400 to conduct off-site gambling at Canton Day Off Festival Tent located on Veteran Drive, Canton, Minnesota 55922.

Passed and adopted by the Canton City Council this 14th day of August 2024.

Josh Nordsving, Mayor

ATTEST:

Anne Koliha, City Clerk

MUNICIPAL PIPE TOOL

515 5TH ST
PO BOX 398
HUDSON, IA 50643
PHONE: 319-988-4205
www.munipipe.com

Three Year Sewer Maintenance Contract

The City of Canton, MN hereby enters into a three-year contract with Municipal Pipe Tool Company LLC, 515 5th St. - Hudson, Iowa, to maintain the sewers of the City by use of Municipal Pipe Tool Company LLC's equipment for the duration of a three-year period at frozen prices, according to the following terms:

1. The City will furnish a sewer map, the necessary water, expose all manhole lids, provide a disposal area for debris removed and furnish legal access to all manholes, which may include traffic control.
2. The City will be responsible for all excavations and/or replacement of manholes, sewer tile, or damages caused by storms, floods, blowbacks or other unavoidable causes. Stoppages caused by structural failure or sewer tile, manholes, frozen sewer lines or other utilities are not covered by this agreement. Should Municipal Pipe Tool Company LLC, equipment (hose, camera, cleaners, nozzles, etc.) become lodged during attempts to perform duties specified by the customer, all costs associated with removal and replacement of equipment will be the responsibility of the customer.
3. It will be the responsibility of the City to notify us of any stoppages that occur in lines maintained the previous year so that any such stoppage may be opened by us without charge.
4. Municipal Pipe Tool Company LLC agrees to furnish all equipment, manpower, insurances, and other incidentals necessary for proper maintenance. All services will be performed by experienced workmen in a neat and orderly manner. It is the responsibility of Municipal Pipe Tool to be compliant with all applicable OSHA regulations. A copy of our Confined Space Entry Program is available for review by the City upon request.
5. Complete records, maps and other information will be kept by Municipal Pipe Tool Company LLC with a copy available to the City upon request. A report will be sent to the city after each performance, as per this contract.
6. The time and performance of this contract, such as frequency of cleaning, methods used, and extent of cleaning necessary, will be determined by actual conditions found. The areas of the sewers to be maintained each year will be determined from discussions between Municipal Pipe Tool representatives, the City, and the City's representative at a time preceding each year's work.

8

Our Core Values:
Safety - Unity - Relationships - Determination - Results

MUNICIPAL PIPE TOOL

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Three-year Maintenance Contract, page 2

7. Prices plus inflation clause (item 12) are guaranteed to the City for services during the 3-year agreement. Prices for June 2024 to May 2025 are as follows:

| 3-year contract pricing from June 2024 – May 2025 | | Price Per Unit | Unit |
|---|---|-------------------|------|
| a. | Jet/Vac Cleaning 8" - 12" (two passes or less) | \$0.85 | FT |
| | Jet/Vac Cleaning 15" - 18" (two passes or less) | \$1.80 | FT |
| | Jet/Vac Cleaning greater than 18" | \$740.00 | HR |
| | Jet/Vac Cleaning w/easement machine or with access 25' or more off road | \$740.00 | HR |
| b. | Hydro root sawing | \$1.85 | FT |
| c. | Television inspection- pan & tilt 6" -18" (includes videos and reports on flash drive) | \$1.65 | FT |
| | Television inspection- pan & tilt greater than 18" (includes videos and reports on flash drive) | \$575.00 | HR |
| | Television inspection- pan & tilt with access 25' or more off street OR more than 18" (includes videos and reports on flash drive) | \$740.00 | HR |
| | PACP (Pipe Assessment Certification Program) Reports | \$405.00 | HR |
| d. | Vacuum Cleaning Service | \$575.00 | HR |
| | Vacuum Cleaning Service w/easement 25' off street or more | \$740.00 | HR |
| | Television Resets | \$250.00 | EA |
| g. | Emergency Calls | | |
| | Jet cleaning- port to port mobilization and one technician | \$405.00 | HR |
| | Vacuum Cleaning or Televising - port to port mobilization and up to two technicians | \$575.00 | HR |
| | Additional required technicians (see item 10) | \$165.00 | HR |
| i. | Mobilization (per visit) If weather causes project shut down additional mobilizations will apply (i.e. rain flooding sewers or easements, freezing temps) | VARIES | EA |

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Three-year Maintenance Contract, page 3

8. Manhole exposing, cleaning, or televising of storm sewers, cleaning of catch basins, grit chambers, more than two passes of cleaning etc., will be performed with the vacuum unit due the large amounts of sand and debris that normally collect in these locations and will be charged according to item 7-d.
9. Total amount of work to be performed yearly by Municipal Pipe Tool Company LLC, will be in a minimum amount of \$5,000.00 per year. This work may be a combination of any of the services offered in paragraph 7. If the minimum service requirement is not met the remaining minimum will be billed at the end of each calendar year.

The minimum amount of prescheduled work to be performed will be \$2,000.00 per visit. If customer wishes to schedule work under the minimum amount specified above, the hourly rates described in section 7-g "Emergency Calls" will apply. For emergency calls outside of sewer lines covered by item 3 of this contract please see pricing for emergency calls above.

10. Examples of work requiring additional personnel include (but are not limited to) off-road manholes more than 25 feet from hard-surfaced access, pits, lift stations, and wet wells. Any emergency call taking place during normal working hours (Monday-Friday 6:30 a.m. to 5:00 p.m.) requires the entire crew of a pre-scheduled jobsite to be rerouted, and as such the additional technician surcharge will be added automatically for each extra member of the crew that is dispatched.
11. Fuel Escalation Clause – if diesel fuel prices rise above \$5.00 per gallon per the U.S. Energy Information Administration Fuel Price Survey at https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_r20_w.htm, the price for each per foot charge above will increase 15 cents a foot; the hourly prices increase 30 dollars an hour.
12. Prices listed will increase 6% annually on the first day of June.
13. If at any time in the 3-year contract period, either the City or Municipal Pipe Tool Company LLC, wishes to terminate or amend the contract, either party may do so by giving thirty (30) days written notice.

10

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MUNICIPAL PIPE TOOL

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PO BOX 398
HUDSON, IA 50643
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www.munipipe.com

Three-year Maintenance Contract, page 4

This contract period extends from June 2024 to May 2027.

Agreement dated _____ with the City of Canton, MN.

Attest:

Authorized City Representative (Print Name)

Authorized City Representative (Signature)

Scheduling Contact (Print Name)

Scheduling Contact Email

Scheduling Contact Phone Number

Municipal Pipe Tool Contacts:

Main Office
319-988-4205

Duane Wooden
Maintenance Service Manager
Cell – 319-269-9271
duanew@munipipe.com

Authorized Municipal Pipe Tool Co., LLC Representative

Weekend Emergency
319-404-7501

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CITY OF CANTON PERMIT APPLICATION

LAND USE

Names of all Landowners: Gary Rue Phone #: (608)622-4366

Phone #: _____

Phone #: _____

Property Address: 104 2nd Street

City, State, Zip: Canton MN 55922

Parcel #: R 09.0100.000 Legal Description from deed, abstract or Records Office:

Lot 172, 173, and 174, Original Plat, City of Canton

Have you started work on this project?

Yes: _____

No: ✓

Is there an access to this property?

Yes: ✓

No: _____

Is this project located under a power line?

Yes: _____

No: ✓

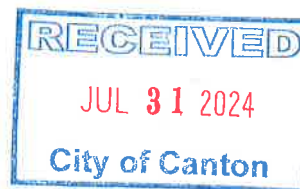
Proposed Project: construct house and detached garage on Total # of bedrooms 3
(New home, addition, move in a structure, outbuilding or other.) each lot (3) in the parcel.

Estimated cost: \$150,000

| Total Square Footage: | Length | | Width | | Total | |
|-----------------------|-----------|---|-----------|---|-------------|---------|
| Basement | <u>40</u> | x | <u>30</u> | = | <u>1200</u> | } \$180 |
| 1st level | <u>40</u> | x | <u>30</u> | = | <u>1200</u> | |
| 2nd level | | x | | = | | |
| DE Attached Garage | <u>26</u> | x | <u>30</u> | = | <u>780</u> | - 39 |
| Porch or Deck | | x | | = | | |
| Total Square Footage | | x | | = | | |

NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$400.00 LATE FEE MUST BE PAID IN ADDITION TO THE PERMIT FEE. The following projects are assessed \$7.50 per 100 square feet of living space; New Homes, home additions, porches, decks, attached garages, homes being moved in, and manufactured homes. All other structures are assessed at \$5.00 per 100 square feet (storage buildings, detached garages). A minimum is \$8.00.

TOTAL FEE \$219 (NO REFUNDS)



12

An aerial photo of the site must be provided with the application showing the location of the proposed construction. (Aerial photos are available from the Fillmore County Zoning Office.)

Measure and determine the following distances from the structure you are building:

1. Setback from center of a public road. 33 ft
2. Setback from Front yard. 33 ft
3. Setback from Rear yard. 10 ft
4. Setback from Side yard. 10 ft

SITE INSPECTIONS ARE REQUIRED FOR ALL NEW DWELLINGS. The footings must be dug and inspected before the actual construction of the dwelling may begin.

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the provisions of the Ordinances of City of Canton, Fillmore County and the Statutes of the State of Minnesota.

Signatures of All Landowners

Name Jay Rue Date 7/31/24

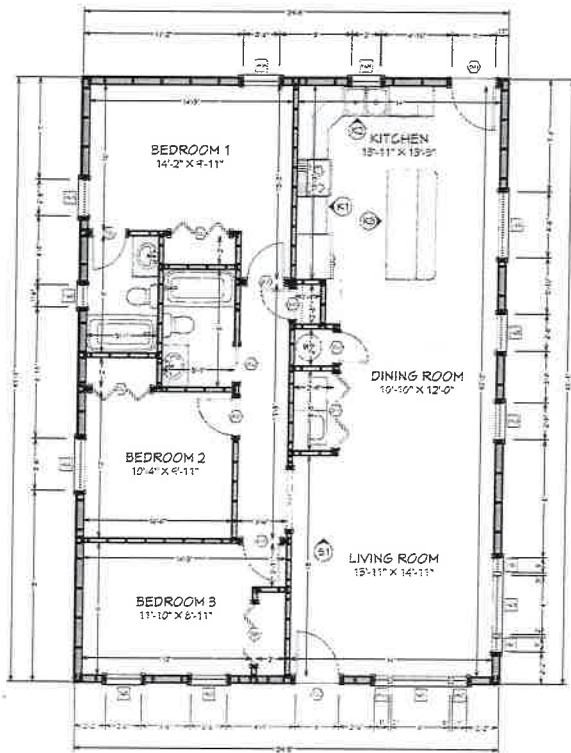
Name _____ Date _____

Name _____ Date _____

Send all correspondence to:

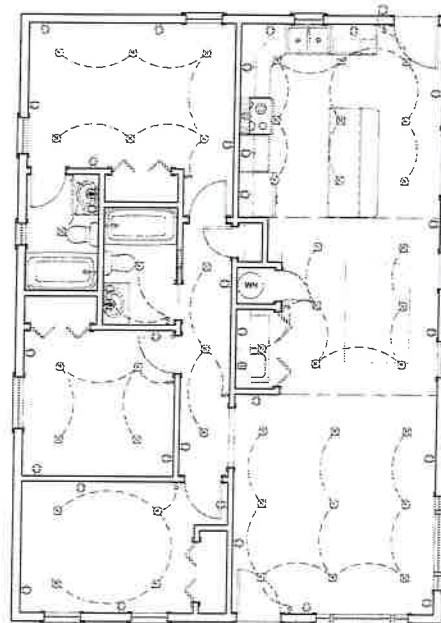
City of Canton
PO Box 92
Canton, MN 55922

| | |
|--|------------------------|
| Office Use Only: | |
| Planning Commission Reviewed: <input checked="" type="checkbox"/> Recommend Approval <input type="checkbox"/> Denied | |
| <u>[Signature]</u> Zoning Administrator Signature | <u>8-11-24</u> Date |
| City Council meeting date: _____ <input type="checkbox"/> Approve <input type="checkbox"/> Deny | |



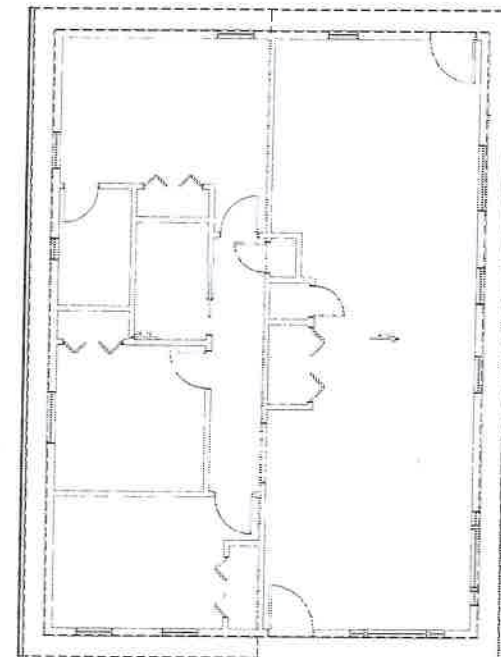
DETAILED FLOOR PLAN

| NUMBER | LABEL | QTY | FLOOR | CABINET SCHEDULE | DESCRIPTION | COMMENTS |
|--------|--------|-----|-------|------------------|---------------------|----------|
| C01 | B12R | 1 | 1 | 12" X 24" X 36" | BASE CABINET | |
| C02 | B24R | 1 | 1 | 24" X 24" X 36" | BASE CABINET | |
| C03 | B30 | 4 | 1 | 30" X 24" X 36" | BASE CABINET | |
| C04 | DCBMR | 1 | 1 | 36" X 36" X 36" | CORNER BASE CABINET | |
| C05 | DCMGR | 1 | 1 | 36" X 24" X 36" | CORNER WALL CABINET | |
| C06 | S30R | 2 | 1 | 30" X 24" X 36" | BASE CABINET | |
| C07 | S36R | 2 | 1 | 36" X 24" X 36" | BASE CABINET | |
| C08 | UB1224 | 1 | 1 | 36" X 12" X 24" | UTILITY CABINET | |
| C09 | W1200 | 1 | 1 | 12" X 12" X 30" | WALL CABINET | |
| C10 | W3024 | 2 | 1 | 30" X 12" X 24" | WALL CABINET | |
| C11 | W3030 | 1 | 1 | 30" X 12" X 30" | WALL CABINET | |
| C12 | W3615 | 1 | 1 | 36" X 12" X 15" | WALL CABINET | |
| C13 | W3630 | 2 | 1 | 36" X 12" X 30" | WALL CABINET | |



LIGHTING & OUTLET PLAN

| NUMBER | LABEL | QTY | FLOOR | DOOR SCHEDULE | DESCRIPTION | COMMENTS |
|--------|-------|-----|-------|---------------|---------------------------|----------|
| D01 | 2060 | 2 | 1 | 2060 R IN | HINGED DOOR FOS | |
| D02 | 2465 | 1 | 1 | 2465 L | POCKET DOOR FOS | |
| D03 | 2465 | 1 | 1 | 2465 R IN | HINGED DOOR FOS | |
| D04 | 2665 | 1 | 1 | 2665 L IN | HINGED DOOR FOS | |
| D05 | 2665 | 2 | 1 | 2665 R IN | HINGED DOOR FOS | |
| D06 | 3065 | 1 | 1 | 3065 L EX | EXT. HINGED 4536 MERIDIAN | |
| D07 | 3065 | 1 | 1 | 3065 L EX | EXT. HINGED 1214 BUNGALOW | |
| D08 | 4065 | 3 | 1 | 4065 LR | 4 DR. BIFOLD-LOUVERED | |
| D09 | 5065 | 1 | 1 | 5065 LR | 4 DR. BIFOLD-LOUVERED | |



ROOF PLAN

| NUMBER | LABEL | QTY | FLOOR | PINION SCHEDULE | DESCRIPTION | COMMENTS |
|--------|--------|-----|-------|-----------------|-------------|----------|
| PN01 | 1056PX | 4 | 1 | 1056PX | FIXED GLASS | |
| PN02 | 1650DH | 1 | 1 | 1650DH | DOUBLE HUNG | |
| PN03 | 2020 | 2 | 2 | 2020 | LOUVERED CT | |
| PN04 | 3050DH | 1 | 1 | 3050DH | DOUBLE HUNG | |
| PN05 | 3650H | 2 | 1 | 3650H | DOUBLE HUNG | |
| PN06 | 3650DH | 1 | 1 | 3650DH | DOUBLE HUNG | |
| PN07 | 4050DH | 1 | 1 | 4050DH | DOUBLE HUNG | |
| PN08 | 4650H | 1 | 1 | 4650H | DOUBLE HUNG | |

These plans were neither prepared by, nor checked and sealed by a licensed architect or engineer. They are for informational purposes only and should not be used for construction without the supervision of a professional engineer or architect.

DATE:

SHEET:

P-2

| REVISION | DATE | REVISION BY | DESCRIPTION |
|----------|------|-------------|-------------|
| | | | |
| | | | |
| | | | |
| | | | |

Plans - Scale: 1/4" = 1'

RECEIVED
JUL 31 2024
Canton

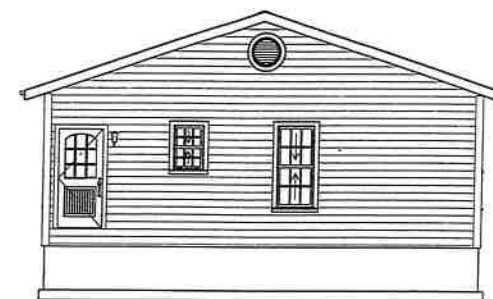
141



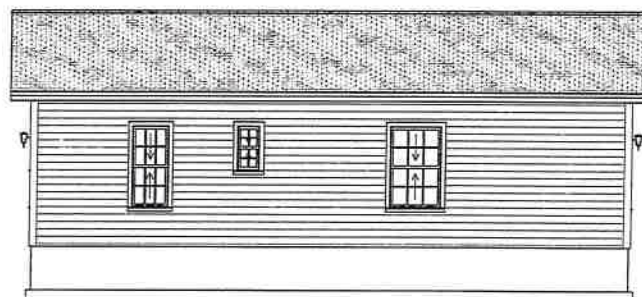
WINDY HILL HOME DESIGNS
 PLAN #301
 3 BEDROOMS, 2 BATHROOMS
 1209 SQUARE FEET OF LIVING AREA



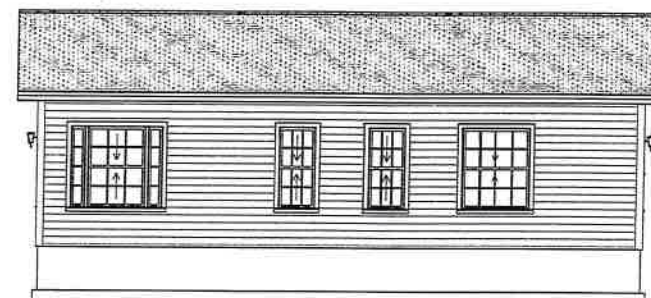
EXTERIOR ELEVATION FRONT



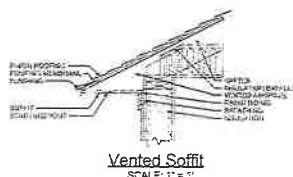
EXTERIOR ELEVATION REAR



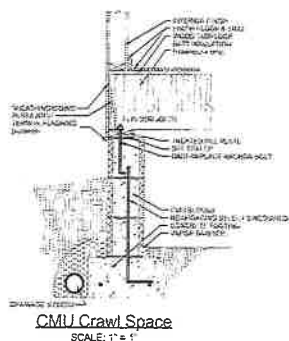
EXTERIOR ELEVATION LEFT



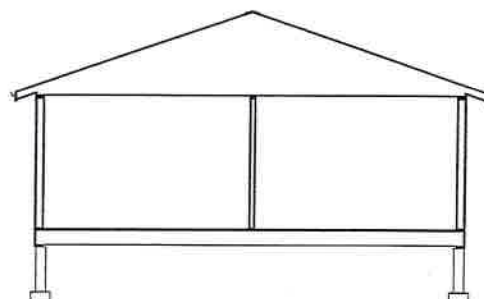
EXTERIOR ELEVATION RIGHT



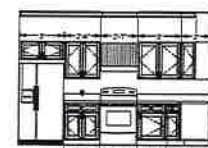
Vented Soffit
 SCALE: 1" = 1'



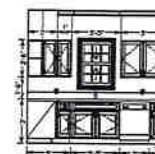
CMU Crawl Space
 SCALE: 1" = 1'



Cross Section S1



Elevation K1



Elevation K2



Elevation K3

HOMEOWNER & CONTRACTOR: TO VERIFY
 ALL DIMENSIONS, STRUCTURAL DETAILS, AND
 BUILDING CODES, AND GRADE
 REQUIREMENTS.

To the best of my knowledge and belief, these drawings
 comply with all applicable codes and regulations.
 I am not responsible for any errors or omissions
 made by the contractor or any other party.
 I am not responsible for any changes or modifications
 made to these drawings after the date of issuance.
 I am not responsible for any construction or
 installation errors or omissions.

| REVISION TABLE |
|-------------------------|
| NO. DATE BY DESCRIPTION |
| |
| |
| |
| |

Elevations - Scale: 1/4" = 1'

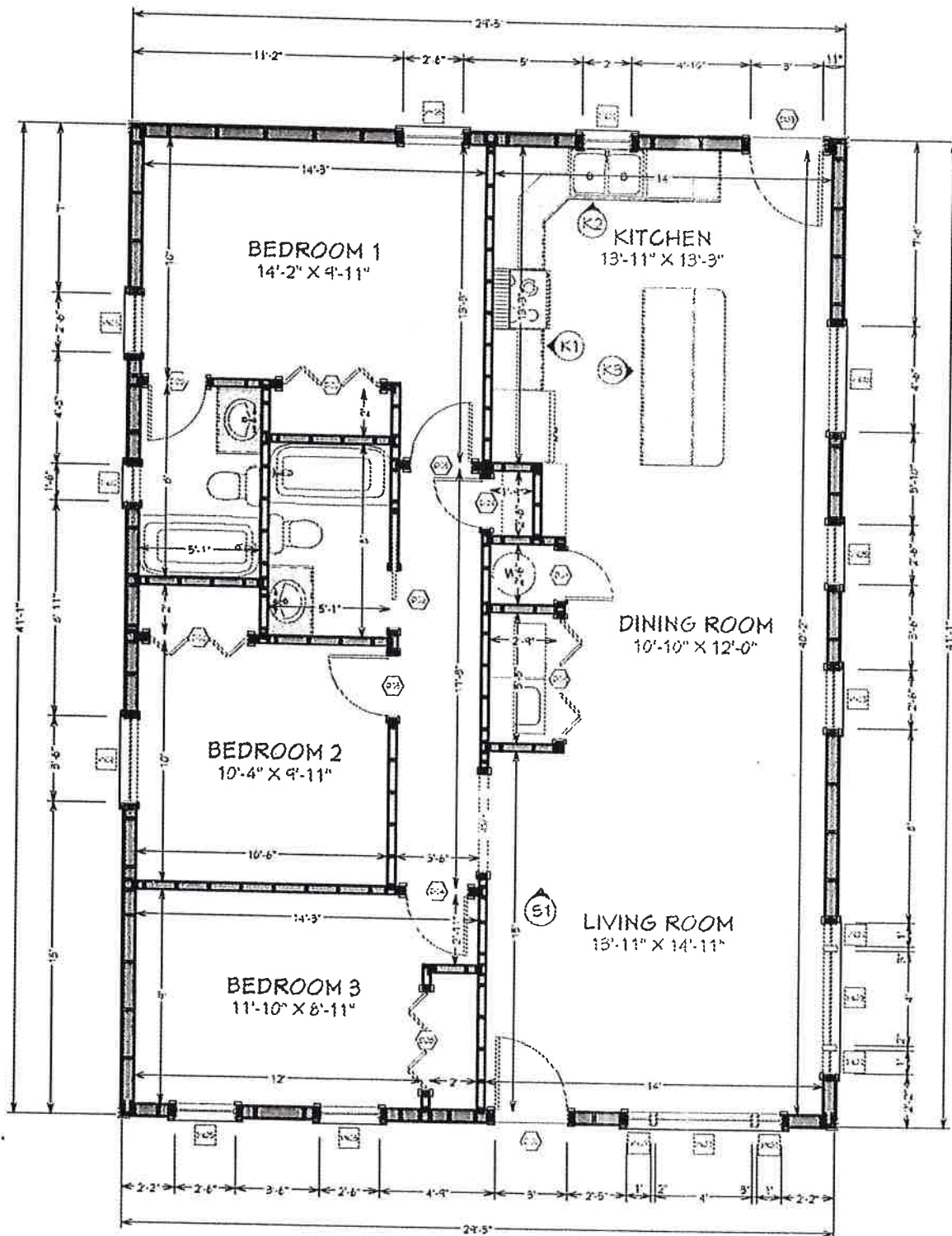
These plans were neither prepared by nor checked by a licensed architect or licensed engineer.
 Windy Hill Home Designs neither represents nor warrants that the plans are correct or complete.
 It is the responsibility of the contractor to verify all dimensions and details before construction.

DATE:

SHEET:

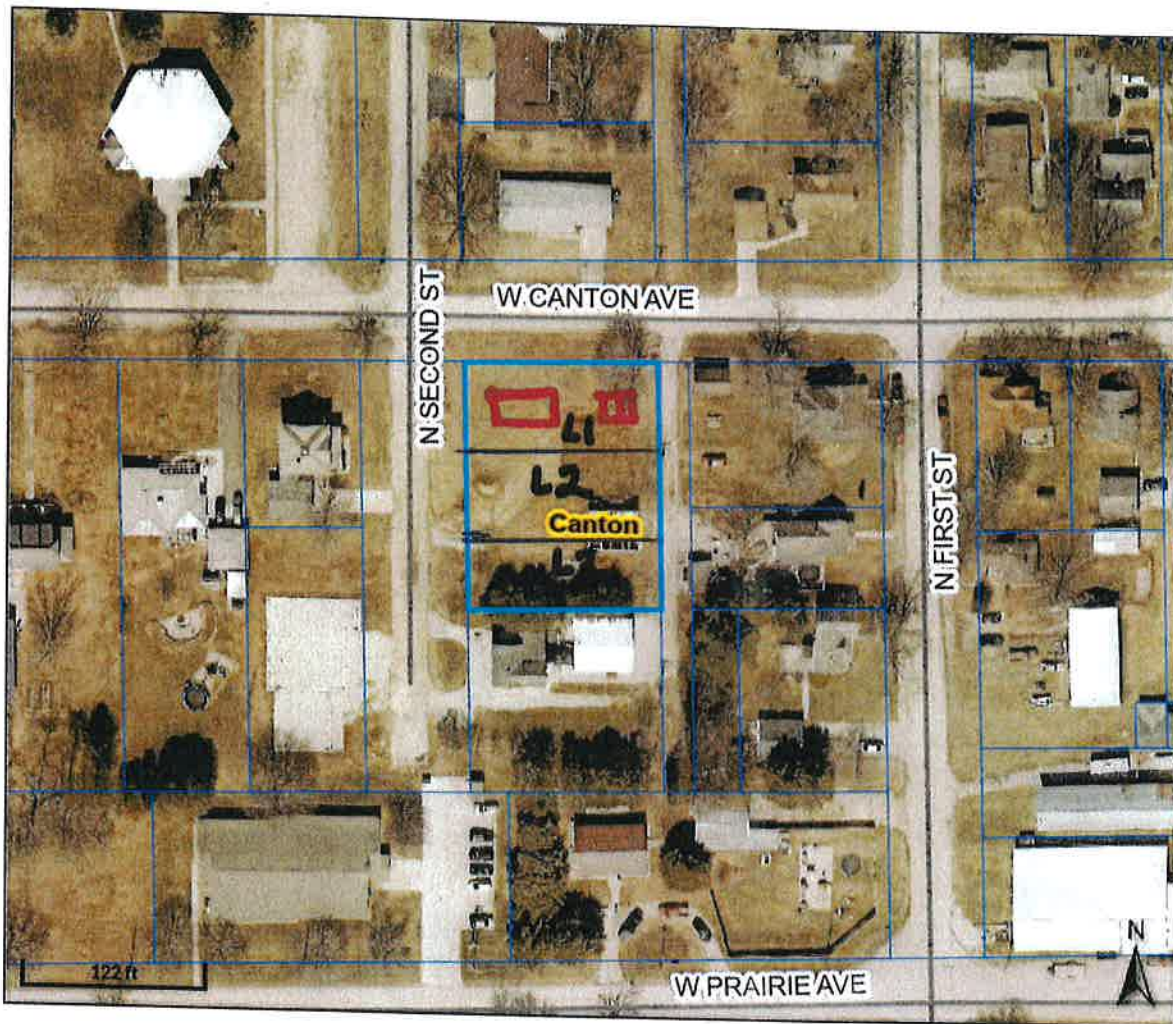
P-1

15

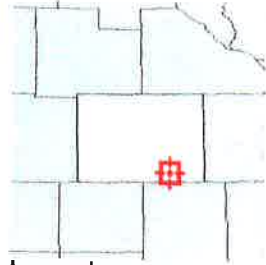


DETAILED FLOOR PLAN





Overview



Legend

- Parcels
- Municipalities
- Road Centerlines

| | | | | | |
|------------------|------------------------|--------------|---|---------------|-------------------------|
| Parcel ID | 090100000 | Alternate ID | n/a | Owner Address | GARY RUE |
| Sec/Twp/Rng | -- | Class | 201 - 1A/1B/4BB RESIDENTIAL SINGLE UNIT | | 104 N 2ND ST PO BOX 150 |
| Property Address | 104 2ND ST N CANTON | Acreage | 0.28 | | CANTON, MN 55922 |

District (2401) CANTON CITY/SD #0238

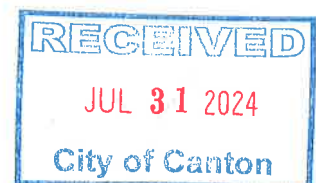
Brief Tax Description CANTON ORIGINAL PLAT LOT-172 LOT 172, 173, & 174 ORIGINAL PLAT, CITY OF CANTON PLAT, CITY OF CANTON

(Note: Not to be used on legal documents)

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Date created: 7/5/2024
Last Data Uploaded: 7/5/2024 2:00:44 PM

Developed by **Schneider**
GEOSPATIAL



17

| GENERAL FUND | | | | | |
|--------------------------------|----------------------|----------------------|----------------------|----------------|------------------------------------|
| EXPENDITURES | 2024 Budget | 2024 YTD (Jan-June) | 2025 Budget | Budget Change | |
| Wages: Admin Staff | \$ 39,000.00 | \$ 19,204.74 | \$ 40,900.00 | \$ 1,900.00 | |
| Wages: Maintenance Staff | \$ 56,000.00 | \$ 26,098.86 | \$ 58,000.00 | \$ 2,000.00 | *COLA 3% + insurance stipend |
| Council Wages | \$ 4,300.00 | \$ - | \$ 4,300.00 | \$ - | |
| PERA | \$ 6,400.00 | \$ 3,256.04 | \$ 6,600.00 | \$ 200.00 | |
| FICA | \$ 6,700.00 | \$ 3,465.65 | \$ 7,050.00 | \$ 350.00 | |
| Insurance | \$ 18,000.00 | \$ 17,401.00 | \$ 18,350.00 | \$ 350.00 | |
| Office Supplies | \$ 2,775.00 | \$ 1,547.94 | \$ 2,800.00 | \$ 25.00 | |
| Operating Supplies | \$ 8,300.00 | \$ 1,184.77 | \$ 8,300.00 | \$ - | Banyon 1730 |
| Repair/Maint: Buildings | \$ 5,000.00 | \$ 484.37 | \$ 10,000.00 | \$ 5,000.00 | kitchen exhaust fan/ Bus shed roof |
| Repair/Maint: Streets | \$ 5,000.00 | \$ 792.19 | \$ 23,000.00 | \$ 18,000.00 | streets project |
| Street Maint Materials | \$ 5,000.00 | \$ 2,735.61 | \$ 23,000.00 | \$ 18,000.00 | streets project |
| Equipment (sm tools/machinery) | \$ 60,000.00 | \$ 55,523.00 | \$ 20,000.00 | \$ (40,000.00) | *lawnmower *computers/server |
| Professional Services | \$ 18,000.00 | \$ 12,737.45 | \$ 18,000.00 | \$ - | |
| Communications | \$ 5,000.00 | \$ 1,944.62 | \$ 5,000.00 | \$ - | |
| Transportation/Travel | \$ 200.00 | | \$ 200.00 | \$ - | |
| Miscellaneous | \$ 500.00 | \$ 335.85 | \$ 500.00 | \$ - | |
| Donations | \$ 300.00 | \$ 100.00 | \$ 300.00 | \$ - | |
| Awards & Recognition | \$ 500.00 | | \$ 500.00 | \$ - | |
| Summer Rec | \$ 3,220.00 | \$ 3,220.00 | \$ 3,220.00 | \$ - | |
| City Fire Protection | \$ 7,440.00 | | \$ 7,440.00 | \$ - | |
| Ambulance | \$ 4,030.00 | | \$ 4,108.00 | \$ 78.00 | |
| Police Department | \$ 44,530.00 | \$ 44,530.00 | \$ 45,865.90 | \$ 1,335.90 | |
| Electric Utilities | \$ 9,600.00 | \$ 4,711.51 | \$ 9,800.00 | \$ 200.00 | |
| Gas Utilities | \$ 5,275.00 | \$ 2,405.15 | \$ 5,400.00 | \$ 125.00 | |
| TOTAL EXPENDITURES | \$ 315,070.00 | \$ 201,678.75 | \$ 322,633.90 | | |
| | | | | | |
| | | | | | |
| REVENUE | 2024 Budget | 2024 YTD (Jan-June) | 2025 Budget | Budget Change | |
| Property Taxes | \$ 181,370.00 | \$ 103,175.29 | \$ 204,041.00 | \$ 22,671.00 | 12.5% Levy increase |
| Local Government Aid | \$ 105,250.00 | | \$ 105,347.00 | \$ 97.00 | |
| Other Aid | \$ 8,000.00 | | \$ 8,000.00 | \$ - | |
| Fines/Forefeits | \$ 500.00 | \$ 199.98 | \$ 500.00 | \$ - | |
| Licenses/Permit | \$ 1,000.00 | \$ 746.20 | \$ 800.00 | \$ (200.00) | |
| Rentals | \$ 1,800.00 | \$ 1,240.00 | \$ 1,500.00 | \$ (300.00) | |
| Reimbursements | \$ 2,500.00 | \$ 361.11 | \$ 2,000.00 | \$ (500.00) | |
| Miscellaneous | | \$ 389.00 | | | |
| Interest Earnings | \$ 1,000.00 | \$ 362.79 | \$ 1,000.00 | | |
| Public Safety Aid | \$ 13,653.00 | \$ 13,653.00 | \$ - | | One-time Aid for cities |
| TOTAL REVENUES | \$ 315,073.00 | \$ 120,127.37 | \$ 323,188.00 | | |
| | | | | | |
| GAIN/(LOSS) | | | \$ 554.10 | | |

| SEWER FUND BUDGET | | | | | |
|---|----------------------|---------------------|----------------------|------------------------|-------------------------------|
| | 2024 Budget | 2024 YTD (Jan-June) | 2025 Budget | Budget Change | |
| OPERATING EXPENDITURES | | | | | |
| Wages: Admin | \$ 13,000.00 | \$ 6,366.02 | \$ 13,500.00 | \$ 500.00 | COLA 3% |
| Wages: Maintenance | \$ 23,000.00 | \$ 11,370.27 | \$ 23,500.00 | \$ 500.00 | COLA 3% |
| PERA | \$ 2,100.00 | \$ 1,046.75 | \$ 2,200.00 | \$ 100.00 | |
| FICA | \$ 2,600.00 | \$ 1,356.87 | \$ 2,600.00 | \$ - | |
| Office Supplies | \$ 1,500.00 | \$ 279.28 | \$ 1,000.00 | \$ (500.00) | |
| Operating Supplies | \$ 12,600.00 | \$ 4,858.23 | \$ 12,600.00 | \$ - | samples, equipment |
| Repair/Maint. | \$ 16,000.00 | \$ 240.00 | \$ 23,000.00 | \$ 7,000.00 | *mini split with heat pump |
| Engineering Fees | | \$ - | \$ 10,000.00 | \$ 10,000.00 | |
| Communications | \$ 550.00 | \$ 265.78 | \$ 575.00 | \$ 25.00 | telephone |
| Insurance (Property) | \$ 5,600.00 | \$ 5,077.00 | \$ 5,600.00 | \$ - | |
| Miscellaneous | \$ 1,500.00 | \$ - | \$ 1,000.00 | \$ (500.00) | dues, subscriptions, training |
| Electric Utilities | \$ 12,300.00 | \$ 5,994.12 | \$ 12,300.00 | \$ - | |
| TOTAL OPERATING EXPENDITURES | \$ 90,750.00 | \$ 36,854.32 | \$ 107,875.00 | | |
| NON-OPERATING EXPENDITURES | | | | | |
| Debt Service Bond Principal | \$ 12,000.00 | \$ - | \$ 12,000.00 | \$ - | Sewer Note till 2045 |
| Debt Service Bond Interest | \$ 7,414.00 | \$ 384.25 | \$ 7,414.00 | \$ - | Loan @ First SE Bank |
| TOTAL NON-OPERATING EXPENDITURES | \$ 19,414.00 | \$ 384.25 | \$ 19,414.00 | | |
| TOTAL EXPENDITURES | \$ 110,164.00 | \$ 37,238.57 | \$ 127,289.00 | | |
| OPERATING REVENUE | | | | | |
| Sewer Sales | \$ 98,340.00 | \$ 49,571.96 | \$ 98,340.00 | \$ - | \$40 base, \$5/1000 |
| Sewer Penalties | | \$ 261.96 | | | |
| Miscellaneous | | | | | |
| TOTAL OPERATING REVENUE | \$ 98,340.00 | \$ 49,833.92 | \$ 98,340.00 | | |
| NON-OPERATING REVENUE | | | | | |
| CD Redemption | | \$ 28,989.69 | \$ 28,989.69 | maturity 12/19/2024 | |
| TOTAL NON-OPERATING REVENUE | | \$ 28,989.69 | \$ 28,989.69 | | |
| TOTAL REVENUES | | | \$ 127,329.69 | | |
| TOTAL REVENUE | | | \$ 127,329.69 | | |
| TOTAL EXPENDITURES | | | \$ 127,289.00 | | |
| GAIN/(LOSS) | | | \$ 40.69 | | |

| WATER FUND | | | | | |
|---|----------------------|---------------------------|----------------------|----------------------|----------------------------------|
| | | | | | |
| OPERATING EXPENDITURES | 2024 Budget | 2024 YTD(Jan-June) | 2025 Budget | Budget Change | |
| Wages: Admin | \$ 13,000.00 | \$ 6,366.09 | \$ 13,500.00 | \$ 500.00 | COLA 3% |
| Wages: Maintenance | \$ 17,800.00 | \$ 9,017.46 | \$ 18,000.00 | \$ 200.00 | COLA 3% |
| PERA | \$ 1,800.00 | \$ 870.18 | \$ 1,800.00 | \$ - | |
| FICA | \$ 2,400.00 | \$ 1,176.90 | \$ 2,400.00 | \$ - | |
| Office Supplies | \$ 1,500.00 | \$ 256.28 | \$ 1,000.00 | \$ (500.00) | |
| Operating Supplies | \$ 3,000.00 | \$ 1,120.50 | \$ 3,000.00 | \$ - | water samples, gopher one locate |
| Repair/Maint. | \$ 10,000.00 | \$ 3,808.27 | \$ 25,000.00 | \$ 15,000.00 | |
| Engineering Fees | | \$ - | \$ 10,000.00 | \$ 10,000.00 | WHKS |
| Communications | \$ 700.00 | \$ 311.83 | \$ 700.00 | \$ - | telephone, postage |
| Insurance (Property) | \$ 1,000.00 | \$ 949.00 | \$ 1,000.00 | \$ - | |
| Miscellaneous | \$ 1,500.00 | \$ 420.00 | \$ 1,200.00 | \$ (300.00) | |
| Electric Utilities | \$ 8,000.00 | \$ 3,617.01 | \$ 8,000.00 | \$ - | |
| TOTAL EXPENDITURES | \$ 60,700.00 | \$ 27,913.52 | \$ 85,600.00 | | |
| | | | | | |
| | | | | | |
| NON-OPERATING EXPENDITURES | | | | | |
| Debt Service Bond Principal | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 | \$ - | Water Note till 2025 |
| Debt Service Bond Interest | \$ 954.00 | | \$ 583.00 | \$ (371.00) | Loan @ Frandsen Bank & Trust |
| TOTAL NON-OPERATING EXPENDITURES | \$ 14,954.00 | \$ 14,000.00 | \$ 14,583.00 | | (Bank of Zumborta) |
| | | | | | |
| TOTAL EXPENDITURES | \$ 75,654.00 | \$ 41,913.52 | \$ 100,183.00 | | |
| | | | | | |
| | | | | | |
| OPERATING REVENUE | | | | | |
| | | | | | |
| Water Sales | \$ 105,432.00 | \$ 53,772.78 | \$ 105,432.00 | \$ - | |
| Water Penalties | | \$ 582.77 | | | |
| Miscellaneous | | \$ 2,315.57 | | | |
| TOTAL OPERATING REVENUE | \$ 105,432.00 | \$ 56,671.12 | \$ 105,432.00 | | |
| | | | | | |
| NON-OPERATING REVENUE | | | | | |
| CD Redemption | | | | | |
| TOTAL NON-OPERATING REVENUE | | \$ - | \$ - | | |
| | | | | | |
| TOTAL REVENUES | \$ 105,432.00 | \$ 56,671.12 | \$ 105,432.00 | | |
| | | | | | |
| | | | | | |
| TOTAL REVENUE | | | \$ 105,432.00 | | |
| TOTAL EXPENSES | | | \$ 100,183.00 | | |
| GAIN/(LOSS) | | | \$ 5,249.00 | | |

| FIRE DEPARTMENT | | | | | |
|---------------------------|---------------------|----------------------------|---------------------|-----------------------|--------------------------------|
| EXPENDITURES | 2024 Budget | 2024 YTD (Jan-June) | 2025 Budget | Budget Changes | |
| Wages | \$ 7,000.00 | \$ - | \$ 6,000.00 | \$ (1,000.00) | *wages & FICA |
| PERA | \$ 3,000.00 | \$ - | \$ 3,000.00 | \$ - | |
| Training | \$ 2,000.00 | \$ - | \$ 2,000.00 | \$ - | |
| Insurance | \$ 2,700.00 | \$ 2,684.00 | \$ 2,892.00 | \$ 192.00 | |
| Equipment/Repairs | \$ 17,300.00 | \$ 4,803.00 | \$ 16,900.00 | \$ (400.00) | |
| Supplies/PPE | \$ 5,000.00 | \$ 618.12 | \$ 4,000.00 | \$ (1,000.00) | |
| Fuel | \$ 1,500.00 | \$ - | \$ 1,500.00 | \$ - | |
| Electric Utilities | \$ 1,600.00 | \$ 701.56 | \$ 1,600.00 | \$ - | |
| Gas Utilities | \$ 2,000.00 | \$ 926.92 | \$ 2,000.00 | \$ - | |
| Communications | \$ 1,300.00 | \$ 389.70 | \$ 1,200.00 | \$ (100.00) | Internet, advertising, postage |
| Miscellaneous | \$ 1,000.00 | \$ 200.00 | \$ 500.00 | \$ (500.00) | |
| TOTAL EXPENITURES | \$ 44,400.00 | \$ 10,323.30 | \$ 41,592.00 | | |
| | | | | | |
| REVENUES | | | | | |
| Township Services | \$ 26,466.50 | \$ 2,720.00 | \$ 23,200.00 | \$ (3,266.50) | |
| City Services | \$ 7,440.00 | | \$ 7,440.00 | \$ - | |
| Fire Calls | \$ 2,500.00 | \$ 550.00 | \$ 2,000.00 | \$ (500.00) | |
| Donations | \$ 5,000.00 | \$ 1,205.00 | \$ 6,000.00 | \$ 1,000.00 | |
| Fire Relief contributions | \$ 3,000.00 | | \$ 3,000.00 | \$ - | |
| Grants | | | | \$ - | |
| Training Reimbursements | | | | | |
| TOTAL REVENUES | \$ 44,406.50 | \$ 4,475.00 | \$ 41,640.00 | | |
| | | | | | |
| GAIN/(LOSS) | | | \$ 48.00 | | |

| Mitson House | | | | | |
|--------------------------|--------------------|----------------------------|--|---------------------|-----------------------|
| | | | | | |
| EXPENDITURES | 2024 Budget | 2024 YTD (Jan-June) | | 2025 Budget | Budget Changes |
| Electric Utilities | \$ 400.00 | \$ 196.51 | | \$ 400.00 | \$ - |
| Repairs/Maintenance | \$ 2,000.00 | | | \$ 5,000.00 | \$ 3,000.00 |
| Miscellaneous | \$ 300.00 | \$ 45.00 | | \$ 300.00 | \$ - |
| Property Insurance | \$ 700.00 | \$ 665.00 | | \$ 700.00 | \$ - |
| Advertising | | | | | \$ - |
| TOTAL EXPENITURES | \$ 3,400.00 | \$ 906.51 | | \$ 6,400.00 | |
| | | | | | |
| | | | | | |
| REVENUES | | | | | |
| Beginning Balance | | | | \$ 14,350.15 | \$ 14,350.15 |
| Miscellaneous | | | | | \$ - |
| Donations | | | | | \$ - |
| TOTAL REVENUES | \$ - | \$ - | | \$ 14,350.15 | |
| | | | | | |
| | | | | | |
| GAIN/(LOSS) | | | | \$ 7,950.15 | |

| Ball Field & Park | | | | | |
|------------------------------------|--------------------|----------------------------|--|---------------------|---|
| | | | | | |
| EXPENDITURES | 2024 Budget | 2024 YTD (Jan-June) | | 2025 Budget | Budget Changes |
| Park/Rec Supplies | \$ 1,000.00 | | | \$ 1,000.00 | \$ - |
| Park/Rec Equipment | \$ 3,000.00 | | | \$ 3,000.00 | \$ - |
| Repairs/Maintenance | \$ 1,500.00 | | | \$ 1,500.00 | \$ - |
| Miscellaneous | \$ 500.00 | | | \$ 500.00 | \$ - |
| TOTAL EXPENITURES | \$ 6,000.00 | \$ - | | \$ 6,000.00 | |
| | | | | | |
| REVENUES | | | | | |
| Beginning Balance | | | | \$ 4,377.02 | \$ 4,377.02 |
| Miscellaneous | | | | | \$ - |
| | | | | | \$ - |
| NON-OPERATING REVENUE | | \$ - | | | |
| CD Redemption | | \$ 10,171.19 | | \$ 10,171.19 | Wilken Park CD #45022 (maturity 10/25/2024) |
| TOTAL NON-OPERATING REVENUE | | \$ 10,171.19 | | \$ 10,171.19 | |
| TOTAL REVENUES | \$ - | \$ 10,171.19 | | \$ 14,548.21 | |
| | | | | | |
| GAIN/(LOSS) | | | | \$ 8,548.21 | |

City of Canton
***Cash Balances**
Cash Account: 10100
July 2024

08/08/24 11:29 AM
Page 1

| Fund | 2024 Begin Balance | Receipts | Disbursements | Transfers | Journal Entries | Payroll JEs | Balance | |
|--------------------------------|---------------------|---------------------|-----------------------|---------------|-----------------|----------------------|---------------------|------------|
| <u>10100 - CHECKING</u> | | | | | | | | |
| 101 - GENERAL FUND | \$226,047.01 | \$170,508.48 | (\$226,668.97) | 0 | \$0.00 | (\$26,197.66) | \$143,688.86 | In Balance |
| 102 - MITSON HOUSE FUND | \$15,364.36 | | (\$1,014.21) | 0 | \$0.00 | | \$14,350.15 | In Balance |
| 105 - FIRE DEPARTMENT | \$51,815.67 | \$5,753.57 | (\$11,415.92) | 0 | \$0.00 | | \$46,153.32 | In Balance |
| 108 - BALLFIELD/PARK FUND | \$4,377.02 | | | 0 | \$0.00 | | \$4,377.02 | In Balance |
| 601 - WATER FUND | \$181,722.27 | \$67,014.54 | (\$25,799.52) | 0 | \$0.00 | (\$20,073.32) | \$202,863.97 | In Balance |
| 602 - SEWER FUND | \$42,645.67 | \$59,097.15 | (\$27,039.36) | 0 | \$0.00 | (\$23,261.60) | \$51,441.86 | In Balance |
| 603 - GARBAGE FUND | (\$1,691.63) | \$18,868.61 | (\$17,131.21) | 0 | \$0.00 | | \$45.77 | In Balance |
| | <u>\$520,280.37</u> | <u>\$321,242.35</u> | <u>(\$309,069.19)</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>(\$69,532.58)</u> | <u>\$462,920.95</u> | |

24