

Canton City Council Regular Meeting Minutes November 13, 2024

Members present: Josh Nordsving, Kristy Ziegler, Jen Dowling, Jason Magnuson, Randy Gossman

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitor(s) present: Therese Morin, Vergene Kelly, George Hafner, Sabine Hafner, Kenin Graves (WHKS)

Mayor Nordsving called the regular meeting to order at 6:02 p.m.

Motion by Dowling, seconded by Ziegler to approve the agenda, motion carried.

Consent Agenda

- a) Approval of October 9, 2024 Regular Meeting Minutes
- b) Approval of November Disbursements
- c) Approval of prize money for Holiday adopt-a-planter contest
- d) Approval of ZZ Tap liquor license application
- e) Approval of \$3,000 donation from Canton Fire Relief Association
- f) Approval of \$3,000 contribution to PERA on behalf of Canton Fire Department

Motion by Magnuson, seconded by Ziegler to approve the consent agenda, motion carried.

Public comments: none

6:06 pm Councilmember Gossman entered meeting

Reports:

Mayor Nordsving: none

Deputy Clerk: none

Clerk: Koliha gave reminder of joint meeting with Mabel-Canton School District and Mabel City Council is scheduled for Wednesday, December 4 at 6pm at the school. Update on Lead/Copper Service Line inventory: informational letter sent out to property owners as required by MN Department of Health at this time property owners do not need to be concerned or do anything, the City will be looking to seek funding for replacement of any lines as required and hopefully coordinate it with the streets project.

Clerk Koliha updated council on reinvestment of Wilken Park CD in the amount of \$10,259.57 into a 6 month CD at 1.5% with maturity on April 28, 2025. City staff will have training in the office on Thursday November 14 on the new updated water meter reading software. Public Works Director Nordsving and Clerk Koliha will be meeting with MDH next week regarding the update of the City's Wellhead Protection Plan.

Public Works: Nordsving reported that the annual calibrations at the sewer plant have been completed and he also reported that they are prepared for snow removal.

Fire Department: Davis reported that new officers have been selected for 2025 for the Fire Department; Fire Chief: Kyle Ryan, Assistant Fire Chief: Jeremy Hanson, Secretary: Matt Snyder

Police: none

Planning Commission: none

Other: none

Old Business

- a) Update from WHKS regarding Wastewater Treatment Plant loading limits
Kevin Graves from WHKS handed out WWTF Evaluation papers and reviewed them with the council, this evaluation covers only the total nitrogen load limits. The chloride and sulfate limits will both be requesting variances to the limits. To meet the total nitrogen load limits modifications to the sewer plant will need to be completed and will look to incorporate them into the streets project and seek additional funding from USDA and any sources from the State as come available. WHKS is asking for concurrence with the evaluation and authorization to move forward and send information to MPCA.
Motion by Ziegler, seconded by Dowling to concur with the WWTF Evaluation as presented and authorize WHKS to send to MPCA; motion carried.
- b) 2025 Preliminary Budget review
Clerk Koliha gave a brief update on the 2025 preliminary budget.
- c) Consider approval of 3% COLA
Motion by Ziegler, seconded by Nordsving to approve a 3% COLA for city staff for 2025; motion carried.
- d) Consider approval of increase in health insurance stipend from \$300 to \$400 per month for full-time employees
Motion by Magnuson, seconded by Dowling for approval to increase the health insurance stipend to \$400 per month for full-time employees; motion carried.
- e) Discussion on Utility Rates for 2025
Clerk Koliha reviewed two options for each of the utility rates (water and sewer).
Motion by Nordsving, seconded by Magnuson to raise the utility rates (Option 4) for both the sewer and water rates which will be Resolution 2024-16 Sewer Rate increase for 2025 and Resolution 2024-17 Water Rate increase for 2025; motion carried with Dowling opposed.

New Business

- a) SAIL exercise group request regarding Town Hall use
Vergene Kelly made a request for the SAIL exercise group to utilize the Town Hall for a longer timeframe a couple days a week to include practice of chair volleyball. Council was good with the request, Clerk Koliha asked that the SAIL group activities do not go past noon on any day, Vergene Kelly was agreeable to the time limit of noon.
- b) Consider approval of Resolution 2024-15: Certify Unpaid Charges
Motion by Ziegler, seconded by Gossman for approval of Resolution 2024-15: Certify Unpaid Charges; motion carried.
- c) Review of 2025 Schedule of Fees and Charges
Clerk Koliha reviewed potential updates to the schedule of fees for 2025 and asked council for any other items to be added or amounts to change. Mayor Nordsving brought up about adding fees for ordinance violations, Clerk Koliha to look into these fees for addition to the schedule of fees.

Motion by Ziegler, seconded by Dowling to adjourn the meeting at 6:51 p.m.; motion carried.