

**Canton City Council
November 12, 2025 – 6p.m.
Regular Meeting Agenda**

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda
4. Consent agenda
 - a) Approval of October 8, 2025 Regular Meeting Minutes
 - b) Approval of November Disbursements
 - c) Approval of \$3,000 donation from Canton Fire Relief Association
 - d) Approval of \$3,000 contribution to PERA on behalf of Canton Fire Department
5. Public comments
6. Reports
 - a) Mayor
 - b) Clerk & Deputy Clerk
 - c) Public Works
 - *Consider quote for heater for wellhouse
 - d) Fire Department
 - e) Police
 - f) Planning Commission
 - g) Other
7. WHKS Report
 - a) Consider approval of authorization to submit Water Tower Repainting documents to USDA Rural Development for review
8. Old business
 - a) 2026 Preliminary Budget Review
 - b) Consider approval of 3% COLA
 - c) Consider approval of Resolution 2025-14 Increase Sewer Rates
9. New business
 - a) Consider approval of Resolution 2025-15 Certify Unpaid Charges
 - b) Review of Schedule of Fees and Charges for 2026
 - c) Consider approval of Resolution 2025-16: Canton Community Association gambling exempt permit application
 - d) Consider approval to purchase replacement audio equipment for the Town Hall
9. Adjourn

Upcoming Dates:

Joint Meeting w/ MC School Board
Regular City Council Meeting

December 3 @ 6pm
December 10 @ 6 pm

Canton City Council Regular Meeting Minutes

October 8, 2025

Members present: Kristy Ziegler, George Hafner, Jeremy Hanson, Jason Magnuson

Members absent: Jen Dowling

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitor(s) present: Sabine Hafner, Danny Dutka

Mayor Ziegler called the regular meeting to order at 6:00 p.m.

Motion by Hanson, seconded by Magnuson to approve the agenda, motion carried.

Consent Agenda

- a) Approval of September 10, 2025 Regular Meeting Minutes
- b) Approval of October Disbursements

Motion by Magnuson, seconded by Hanson to approve the consent agenda, motion carried.

Public comments: none

Reports:

Mayor: Mayor Ziegler reported: I recently read an article sharing the winner of the 'Best in Glass', a competition of drinking water in various Minnesota cities, was Minneapolis. I have partook in water from many of the cities cited in the article. My opinion is that the water in Canton is superior. I would like to share the following with the community: The League of Minnesota Cities is holding its annual "Mayor for a Day" essay contest that is open to Minnesota youth who are in the fourth, fifth, or sixth grades this school year. Details are provided at lmc.org/mayorforaday.

Deputy Clerk: none

Clerk: Clerk Koliha reported:

*USDA Community Facility Loan: Had Mayor Ziegler stop in to sign papers to continue moving forward on obligation of funds for the ineligible costs – other work on miscellaneous paperwork as necessary for the loan dollars

*Street & Utility Improvement Project: City staff met with WHKS engineers and reviewed the preliminary plans for the streets project and made recommendations and comments for them to make notes of – reviewed updated timelines for different aspects of the project – scheduled public information meeting date and time

*Lead Service Line Inventory: Continue to work with WHKS on contacts with property owners for the last few unknowns

*Joint meeting with Mabel-Canton School Board and Mabel City Council has been scheduled for Wednesday December 3 at 6pm at Mabel-Canton High School Science Room #50

Public Works: Nordsving reported: A new requirement from MPCA with wastewater treatment facility is to have PFAs testing on biosolids before land application, this testing has been completed. Reviewed number of locates for Gopher One that have been completed over the years – in 2023 had 51 locates, in 2024 had 36 locates and so far in 2025 have completed 253 from January through September.

Nordsving mentioned that he has ordered a bunch of parts for both water and sewer – needed a replacement pump at sewer plant and other repair items for water. Nordsving informed council of a

broken piece on the playground equipment – the bubble piece has been removed and working on getting a replacement part.

Police: none

Planning Commission: none

Other: none

Old Business

- a) X

New Business

- a) Discussion on Utility Rates for 2026

Clerk Koliha stated worked up a few options for rate increases for sewer costs and presented to the utility committee for review. Councilmember Magnuson reviewed an additional option 5 for proposed rate increases for sewer which provides more of a positive cushion in the fund instead of just getting by on minimums. No further action taken – council to continue to review and decide on potential rate increases at next month meeting.

Motion by Hanson, seconded by Hafner to adjourn the meeting at 6:11 p.m.; motion carried.

November 2025 Disbursements

General Fund

Acentek	\$	124.32	Phone & Internet Services (City Hall/Town Hall)
Canon Financial*	\$	67.00	Copier monthly lease contract
MiEnergy	\$	82.97	Electric: City Hall
MiEnergy	\$	101.33	Electric: Town Hall
MiEnergy	\$	37.80	Electric: Bus Shed
MiEnergy	\$	531.51	Electric: Street Lights
MiEnergy	\$	65.22	Electric: Welcome Sign
MiEnergy	\$	36.95	Electric: Ball Field
MN Energy Resources*	\$	19.33	Gas: City Hall
MN Energy Resources*	\$	20.25	Gas: Maintenance Shop
MN Energy Resources*	\$	64.70	Gas: Town Hall
Nordsving, Jon	\$	50.00	Cell phone stipend
Tri-State Business Machines	\$	30.00	Copier monthly contract
Carolina Hershberger	\$	180.00	City Hall cleaning (Sept & Oct)
Village Farm & Home	\$	81.22	supplies
Total General Fund Disbursements	\$	1,492.60	

Water Fund

Acentek	\$	7.69	Phone dialer system
Gopher State One Call	\$	4.05	Locates
MiEnergy	\$	623.78	Electric: Pump House
Kamstrup Water Metering LLC	\$	1,268.97	Annual Hosting Subscription
Dakota Supply Group	\$	407.83	Equipment supplies (saddle, curb stop, etc.)
Dakota Supply Group	\$	1,285.53	4 water meters w/ meter gaskets
Total Water Disbursements	\$	3,597.85	

Sewer Fund

Acentek	\$	7.69	Phone: WWTF
MiEnergy	\$	714.87	Electric: WWTF
Utility Consultants	\$	1,643.74	Samples
Dakota Supply Group		417.41	Effluent Pump Hi Head
USA BlueBook		110.9	supplies (chart paper & windsock)
Village Farm & Home		9.97	supplies
MPCA	\$	1,240.00	construction fee for permit reissuance
Total Sewer Disbursements	\$	4,144.58	

Garbage Fund

Richard's Sanitation	\$	2,563.88	Monthly service charge
Total Garbage Disbursements	\$	2,563.88	

Fire Department

Acentek	\$	31.86	Internet services
MiEnergy	\$	81.88	Electric: Fire Hall
MiEnergy	\$	53.26	Electric: Cooler
MN Energy Resources	\$	19.33	Gas: Fire Hall
Active 911*	\$	324.00	Annual subscription for altering system
ANCOM Communications	\$	599.00	pager repairs
Total Fire Department Disbursements	\$	1,109.33	

Streets Project (Water & WWTF Systems)

WHKS	\$	93,150.00	Engineering (September 2025)
Total Streets Project Disbursements	\$	93,150.00	

Ballfield & Park

PlayPower LT Farmington	\$	537.80	replacement bubble for playground equipment
Total Ballfield & Park Disbursements	\$	537.80	

Total Monthly Disbursements **\$ 106,596.04** *EFT Payments



KINGSLEY MERCANTILE, INC.

PO Box 214 - 2 Main Ave. N. - Harmony, MN 55939
507-886-2323 - 877-886-2323
www.kingsleymercantile.com

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Kerry & Jane Kingsley,
Owners

☐ SERVICE ☐ INSTALL	☐ PICKUP ☐ DELIVER	PHONE	REPAIR IN ☐ HOME ☐ SHOP	DATE OF ORDER
				DATE PROMISED
NAME <u>City Canton</u>				APARTMENT
ADDRESS				DATE OF ORIG. INSTALL
CITY <u>Canton</u>				
MAKE		MODEL	SERIAL NO.	☐ ESTIMATE ☐ WARRANTY ☐ CONTRACT ☐ CASH ☐ CHARGE ☐ C.O.D.
NATURE OF SERVICE REQUEST		price new heater for sewer <u>wellhouse</u>		

QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
1		Modane 45,000 BTU		
		hanging heater		
1		Class B venting		
1		gas piping		
SERVICE PERFORMED			TOTAL MATERIAL	
Price includes all the above and labor to install			TECHNICAL SERVICE TIME	
			TAX	
Thank you!			DATE COMPLETED <u>11/11/25</u>	CASH ON COMPLETION OF WORK ☐
			TOTAL	3250.00

INVOICE COPY

I hereby accept above performed service, and charges, as being satisfactory and acknowledge that equipment has been left in good condition.

TECHNICIAN

CUSTOMER'S SIGNATURE

Past Due Accounts Subject to 1 1/2% Service Charge Per Month, 18% Annual. \$10.00 Minimum Late Charge

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Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

Date: November 5 4, 2025
To: Canton City Council
From: Leif Erickson, Deputy Sheriff
John DeGeorge, Fillmore County Sheriff
Re: July, August, September 2025 Monthly Council Report

Calls for Service / Patrol Activity:

Reported Date	Title	Street Name
2025-07-02	Welfare Check	MAIN ST
2025-07-03	Emergency Management	MAIN ST
2025-07-05	Ambulance	IDA ST
2025-07-09	Ambulance	FIRST ST
2025-07-09	Crash	MAIN ST
2025-07-09	Driving Complaint	Hudson Ave
2025-07-16	Harassment	MAIN ST
2025-08-01	Funeral Escort	MAIN ST
2025-08-03	Harassment	1ST ST
2025-08-04	Illegal Dumping	PRAIRE AVE
2025-08-04	Illegal Dumping	PRAIRE AVE
2025-08-06	Illegal Dumping	PRAIRE AVE
2025-08-07	Permit to Purchase	Main St S
2025-08-09	Illegal Dumping	PRAIRE AVE
2025-08-11	Domestic Disturbance	ASH ST
2025-08-12	Civil	THIRD ST
2025-08-13	Crash	MAIN ST
2025-08-15	Assist	Oak St
2025-08-16	Driving Under the Influence	Fillmore Ave



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2025-08-16	Assist	MAIN ST
2025-08-16	Special Events	MAIN ST
2025-08-19	Illegal Dumping	
2025-08-22	Illegal Dumping	PRAIRIE AVE
2025-08-23	911 Hang Up	OAK ST
2025-08-24	911 Hang Up	HUDSON AVE
2025-08-25	Illegal Dumping	PRAIRE AVE
2025-08-30	Animal Complaint	MAIN
2025-09-04	Illegal Dumping	PRAIRE AVE
2025-09-05	Welfare Check	MAIN ST
2025-09-14	Ambulance	Prairie Ave
2025-09-19	Theft	ASHBURN ST
2025-09-23	Civil	FILLMORE AVE
2025-09-26	Alarm	MAIN ST
2025-09-27	Jail	PRAIRIE AVE
2025-09-27	Missing Person	
2025-09-28	Welfare Check	3RD ST
2025-09-29	Court Order Violation	FILLMORE AVE
2025-09-29	Intoxicated Person	MAIN ST

**SECTION 01 11 00
SPECIAL PROVISIONS
CANTON WATER TOWER IMPROVEMENTS PROJECT
CANTON, MINNESOTA
2025**

DIVISION 1 - GENERAL

1.01 SCOPE

The project scope consists of refurbishing the existing elevated water storage tower in Canton, Minnesota.

1.02 INVESTIGATION OF THE SITE AND ORAL AGREEMENTS

A. Refer to General Conditions and Supplementary Conditions.

1.03 ACCESS

A. Refer to General Conditions and Supplementary Conditions.

1.04 TEMPORARY POWER

A. 120-volt power is available at the existing water tower site. The Contractor shall be responsible for providing any additional power necessary to perform work under this Contract.

1.05 SCHEDULE AND SEQUENCE OF CONSTRUCTION

A. Refer to General Conditions and Supplementary Conditions.

1.06 OBSERVATION AND TESTING

A. Refer to General Conditions and Supplementary Conditions.

1.07 MATERIALS AND EQUIPMENT

A. All materials and equipment shall be new and unused unless otherwise specified, shall be of good quality, free from faults and defects, and shall meet or exceed the requirements of the specifications.

1.08 CROSS REFERENCES

A. The cross references listed in several Sections of these Specifications shall be used as a general guide only and shall not determine or limit the extent of the work required by the balance of the Specifications or Drawings.

1.09 APPLICABLE CODES AND REGULATIONS

A. All work shall conform to the requirements of all National, State or local laws, ordinances, building codes or other regulations that are in effect at the place of work. All work shall conform to industry standards for equipment, materials, personnel and workmanship.

1.10 SHOP DRAWINGS AND SAMPLES

A. Refer to General Conditions and Supplementary Conditions.

1.11 PROGRESS AND COMPLETION

A. Refer to General Conditions and Supplementary Conditions.

1.12 SUNDAYS, HOLIDAYS AND OVERTIME

- A. Any work necessary to be performed after regular working hours, on Sundays, or legal holidays, shall be performed without additional expense to the Owner. Additionally the Contractor shall reimburse the Owner for additional Engineering expenses incurred during such period of Sunday, legal holiday or after regular working hours when work is being performed.

1.13 LEGAL PLATS AND CONSTRUCTION LAYOUT

- A. Refer to General Conditions and Supplementary Conditions.

1.14 SALES TAX, PERMITS, LICENSES AND MISCELLANEOUS FEES

- A. Refer to General Conditions and Supplementary Conditions.

1.15 REMOVALS AND EXCAVATION

- A. All removals, waste paint, surface preparation waste, debris, excess dirt and rock excavation and other materials removed, shall become the property of the Contractor. The Contractor shall dispose of and/or stockpile these items in accordance with applicable laws and regulations.

1.16 ENVIRONMENTAL PROTECTION

- A. Refer to General Conditions and Supplementary Conditions.

1.17 ENGINEER-ARCHITECT REFERENCES

- A. References to Engineer, Architect-Engineer or Architect in these contract documents are to be considered as synonymous.

1.18 ITEMS INCIDENTAL TO THE PROJECT

- A. Items indicated on the plans or specifications and not listed separately on the Proposal Form shall be included in the construction as part of the Contractor's responsibility at no additional cost to the Owner.

1.19 PRE-CONSTRUCTION MEETING

- A. Refer to General Conditions and Supplementary Conditions.

1.20 SIGNS AND BARRICADES

- A. The Contractor shall furnish, erect, and maintain all signs, barricades, fencing, etc. to adequately mark and protect the construction area. Flashing lights shall be provided for nighttime marking.

1.21 PRECEDENCE WITHIN THE SPECIFICATIONS

- A. Should any of the items of these Special Provisions conflict with any other items of the Contract Documents, these Special Provisions shall govern.

1.22 TEMPORARY STORAGE

- A. Limited temporary storage of materials on City property adjacent to work areas may be permitted when approved by the Engineer, provided such storage does not interfere with the safety of the public or vehicular access to adjacent properties. The Contractor is still responsible for all project materials stored on City property. The Contractor shall secure all tools, equipment and materials and protect them from theft, fire, flood or misuse.
- B. The Contractor may at his own risk and expense, arrange for storage of materials and equipment on private property with the approval of the Engineer.

1.23 SITE RESTORATION

- A. Contractor shall restore site to original condition upon completion of work. Site shall be graded uniformly to remove any ruts and/or debris and reseeded as necessary. Seed and mulch any disturbed areas.

1.24 PROTECTION OF WORK AND PROPERTY

- A. Refer to General Conditions and Supplementary Conditions.

1.25 CLEANUP

- A. The term "cleanup" applies to the removal of excess materials, and the related work necessary to restore the construction area to its original condition and usability.
- B. Unnecessary delay by the Contractor in cleanup may result in the suspension of further construction until such cleanup is completed.

1.26 RECORD DRAWINGS

- A. Refer to General Conditions and Supplementary Conditions.

1.27 SAFETY AND HEALTH REQUIREMENTS

- A. Refer to General Conditions and Supplementary Conditions.

1.28 WORK IN COLD WEATHER

- A. Work will not be allowed in conditions that do not meet the recommendations of the coatings manufacturer.

END OF SECTION

SECTION 09 90 00
DIVISION 9 – FINISHES

PART 1: GENERAL

1.01 REFERENCE STANDARDS

- A. 29 CFR 1926.502 - Fall protection systems criteria and practices; Current Edition.
- B. ANSI A14.3 - American National Standard for Ladders -- Fixed -- Safety Requirements; 2008 (Reaffirmed 2018).
- C. AWWA C652 - Disinfection of Water-Storage Facilities; 2019.
- D. AWWA D102 - Coating Steel Water-Storage Tanks; 2024.
- E. SSPC-SP 6/NACE No.3 - Commercial Blast Cleaning; 2006.
- F. SSPC-SP 11 - Power-Tool Cleaning to Bare Metal; 2020.

1.02 SCOPE

- A. The Contractor shall provide all materials, equipment, tools, and labor necessary for the complete removal of existing paint, surface preparation and painting of the existing elevated water storage tower in the City of Canton, Minnesota. The materials and workmanship shall be provided to complete a quality job. The existing 50,000 gallon elevated water storage tower, serves as water storage for the City of Canton .
- B. The tower is a 50,000 gallon Cone style tank with a lattice construction, riveted steel design supported on four legs. According to the results of lead testing, the legs of the tower have a lead content of 0.29%. The exterior of the tank has a lead content of 4.04%. Refer to item 3.05 of this section for details on lead abatement and containment. The water tower is located at 101 S. Main St. Aerial photo of water tower site is located in the Appendix.
- C. The Contractor shall recoat the entire interior and exterior of the tower in accordance with current AWWA Standards for Painting Steel Water Storage Tanks. AWWA D102 Inside System No. 5 and Outside System No.4 specifications and Minnesota Rules Chapter 7025-Removal of Lead Paint From Steel Structures apply to work scheduled except as modified below or by approved manufacturer paint specifications. The Contractor shall remove all accumulated dirt, rust, and debris from the inside of the tanks.
- D. These specifications apply to work scheduled except as modified below or by approved manufacturer paint specifications. Each paint system shall be from a single manufacturer. Paint shall be manufactured by Tnemec Co., Inc or equal.

1.03 CONTINUITY OF EXISTING WATER SUPPLY AND OPERATIONS

- A. Contractor shall provide five (5) days notice (after 3 weeks per Item 3.05) to the City prior to commencement of work to allow the tank to be drained and isolated by the Owner. Under no circumstances will the Contractor be allowed to disrupt water service or reduce water system pressure without prior approval from the Owner. The Contractor shall coordinate the operation of any existing valves with the Owner. The tank shall only be allowed to be out service for a maximum number of thirty(30) consecutive days.

1.04 QUALITY ASSURANCE AND EXPERIENCE

- A. Contractor shall be experienced in application of specified coatings for a minimum of 5 years on projects of similar size and complexity to this Work.
- B. Contractor shall employ persons trained for application of specified coatings and perform all work within manufacturer's requirements as specified.

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1.05 OTHER MISCELLANEOUS IMPROVEMENTS/REPAIRS

- A. Refer to Part 5 and the end of this specification section for other miscellaneous improvements/repairs to the water tower that are not included in this section.

PART 2: PRODUCTS

2.01 MATERIALS

- A. All painting materials shall be pure and of highest quality, and bear a label on the container clearly identifying: coating or material name, manufacturer's name, type of paint, manufacturer's stock number, color name and number, batch or lot number, date of manufacture, ingredient analysis, Federal Specification Number, instructions for mixing, reduction and thinning, if applicable, technical requirements, and instruction for use.
- B. All paints shall be from one manufacturer. Applying one manufacturer's finish coat over another manufacturer's prime will not be permitted.
- C. Colors where not specified, shall be as selected by the Owner.

2.02 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. Materials shall be delivered in manufacturer's original, unopened containers with labels intact and seals unbroken, and shall be subject to observation by the Engineer/Owner on the job. Only acceptable materials shall be stored on the project site.
- B. Store in a in a clean dry area and within a temperature range in accordance with manufacturer's instructions. Restrict storage to paint materials and related equipment, and comply with health and fire regulations. Rectify any damage to storage area.
- C. Keep containers sealed until ready for use. Do not use materials beyond manufacturer's shelf life limits.
- D. Protect materials during handling and application to prevent damage or contamination.
- E. Deliver paints and coatings ready-mixed and factory tinted to job site.

2.03 MIXES

- A. Deliver paints and enamels ready-mixed and factory tinted to job site.

PART 3: EXECUTION

3.01 INTERIOR SURFACE PAINT SYSTEM

- A. All interior metal surfaces (excluding stainless steel or aluminum) shall be painted including the metal tank bowl, cone, access ladders, door and frame and all access hatches and appurtenances. Existing interior cables and supports will remain as is during coating. Contractor shall protect and work around existing cables as necessary.
 - 1. Interior Surface Preparation (Wet and Dry)
 - a. Prior to surface preparation, all sharp edges including those from weld slag, weld splatter, rough and sharp edges of weld seams, erection bracket scab marks and scaffold lugs, shall be ground smooth. All interior metal surfaces shall be cleaned of rust, mill scale, dust, and other interference materials. The Contractor shall prepare all interior surfaces to be painted by abrasive blast cleaning to achieve the standard of SSPC-SP10 Near-White Metal Blast Cleaning. A sharp, angular surface profile of 1.5 to 2.5 mils is required. Substrate must be clean and dry, and free of oil, grease, dirt and other contaminants. See part 3.05 of this specification for details on lead abatement.
 - 2. Interior Prime Coat (Wet)

- a. Interior surfaces shall be field primed with one even coat of TNEMEC Series 91-H20 or 93-H20 Hydro-Zinc of thickness 1.5-2.5 mils or Engineer Approved Equal.
- 3. Interior Stripe Coat (Wet)
 - a. Stripe paint with brush critical locations on interior wet and sweating surfaces such as weld seams, corners, and edges using TNEMEC Series 21 Epoxoline or Engineer Approved Equal.
- 4. Interior Intermediate Coat (Wet)
 - a. For all interior surfaces, intermediate painting shall consist of one even coat of TNEMEC Series 21 Epoxoline of thickness 14.0-16.0 mils DFT or Engineer Approved Equal.
- 5. Interior Seam Sealer (Wet)
 - a. All interior surfaces shall be finish painted with TNEMEC Series 215 Surfacing Epoxy or Engineer Approved Equal.

3.02 EXTERIOR SURFACE PAINTING SYSTEM

- A. All exterior metal surfaces (excluding stainless steel or aluminum) shall be painted including the metal tank bowl, cone, ladders, handrail, bollards, door and frame and all access hatches and appurtenances.
- B. Existing antennas, associated fasteners and supports (except items directly welded to the tower) will be removed or protected prior to painting. Associated cables on top exterior will be unfastened and will remain laying loose on top of the tower. Contractor shall leave large antenna secured to existing handrail in place and protect during painting. All other antennas and appurtenances will be removed and reinstalled by others as needed. Any touch-up painting from coating damage by re-installation of the antennas will be the responsibility of others.
- C. Exterior Tank, Tank Ladder, and Tank Roof Painting
 - 1. Exterior Surface Preparation
 - a. Prior to surface preparation, all sharp edges including those from weld slag, weld splatter, rough and sharp edges of weld seams, erection bracket scab marks, and scaffold lugs, shall be ground smooth. All surfaces shall be cleaned of rust, mill scale, dust, and other interference materials. The Contractor shall prepare all exterior surfaces to be painted by abrasive blast cleaning to achieve the standard of SSPC-SP 6/NACE No.3 - Commercial Blast Cleaning. A sharp, angular surface profile of 1.5 mils is required. All substrates shall be free of oils, grease, dirt, and other foreign contaminants prior to field painting. Apply the prime coat within eight (8) hours and before any rust bloom appears. See part 3.05 of this specification for details on lead abatement.
 - 2. Exterior Prime Coat
 - a. All exterior surfaces shall be field primed with TNEMEC Series 91-H20 or 93-H20 Hydro-Zinc of thickness 1.5-2.5 mils DFT or Engineer Approved Equal. Contractor shall spray apply one even coat or roller apply two coats to achieve coverage.
 - 3. Exterior Stripe Coat
 - a. Stripe paint with brush critical locations on sweating surfaces such as welds, corners, and edges using TNEMEC Series N140 Pota-Pox Plus or Engineer Approved Equal.
 - 4. Exterior First Intermediate Coat
 - a. Intermediate Painting shall consist of one complete coat of TNEMEC Series N140 Pota-Pox Plus of thickness 2.0-3.0 mils DFT or Engineer Approved Equal. The color shall be similar but noticeably different from the intended finish coat color.
 - 5. Exterior Second Intermediate Coat
 - a. Intermediate Second Coat Painting shall consist of one complete coat of TNEMEC Series 1095 Endura-Shield of thickness 2.0-3.0 mils or Engineer Approved Equal. The color shall be similar but noticeably different from the intended finish coat color.
 - 6. Exterior Finish Coat
 - a. Finish painting shall consist of one even coat of Series 1095 Endura-Shield of thickness 2.0-3.0 mils DFT or Engineer Approved Equal. Color shall be as selected by the owner.

7. Lettering and Graphic
 - a. All lettering and design painting shall consist of an application of TNEMEC Series 700 HydroFlon of thickness 2.0-3.0 mils DFT or Engineer Approved Equal. Sufficient thickness to promote accurate color and hiding shall be used. Lettering color shall be as selected by Owner.
 - b. Lettering shall be "CANTON" on the Northwest and Northeast side of the tank and match existing lettering. Contractor shall mark all the existing lettering prior to recoating the tank so the repainted letters will exactly match the existing.
- D. Exterior Support Structure, Lattice Legs, Beams, Tie Rods, Standpipe and Ladder (overcoat)
 1. Exterior Surface Preparation
 - a. Prior to surface preparation, all sharp edges including those from weld slag, weld splatter, rough and sharp edges of weld seams, erection bracket scab marks, and scaffold lugs, shall be ground smooth. All surfaces shall be cleaned of rust, mill scale, dust, and other interference materials. Uniformly and thoroughly power wash surfaces with 140F biodegradable detergent/water solution (1 to 2 ounces detergent per gallon) at 1,000 to 2,000 PSI at the rotating nozzle using 3 to 5 gpm delivery. Rinse with clean tap water. All surfaces must be clean, dry and free of contaminants. Prepare any rusty areas by power tool cleaning in accordance with SSPC-SP 11 Power Tool Cleaning to Bare Metal and feather edges with adjacent coating to form a smooth transition prior to spot priming.
 2. Exterior Spot Primer
 - a. Spot prime bare metal with TNEMEC Series 37H Chem-Prime H.S. of thickness 2.0-1) 3.5 mils DFT or Engineer Approved Equal.
 3. Exterior Finish
 - a. Finish painting shall consist of two even coats of TNEMEC Series 43-236 Fast Dry Aluminum of thickness 1.0 to 1.5 mils DFT, each, or Engineer Approved Equal. Color shall be as selected by the owner.

3.03 SEALING ROOF SEAMS

- A. Seal all roof plate seams and the top access hatch with Sika 1a or equal. This should be applied after painting is complete.

3.04 OBSERVATION

- A. Examine surfaces scheduled to receive paint and finishes for conditions that will adversely affect execution, permanence or quality of work and which cannot be put into acceptable condition through preparatory work as included below. Notify Engineer and General Contractor in writing if unacceptable conditions exist. Do not proceed with surface preparation or coating application until conditions are satisfactory.
- B. The Contractor shall allow for one (1) hour between each critical phase of work and each day for observation by the Engineer or Owner's Representative. A critical phase of work shall be defined as the end of any surface preparation and prior to any coating application and between subsequent coats. During this time, the Contractor shall cease all operations and allow the Engineer to observe the work with the Contractor's foreman. In addition, the entire surface shall be observed after surface preparation and after each coat of paint is applied.
- C. The Contractor shall provide the equipment necessary for use by the Engineer or Owner's Representative to safely access all surfaces to be observed.

3.05 LEAD ABATEMENT

- A. The Contractor shall provide the Engineer three (3) weeks notice of the anticipated date that paint removal operations will begin. This is necessary to meet the lead removal notification requirements of the Minnesota Pollution Control Agency. Class II pollution control shall be used by the Contractor as defined by Minnesota Rules Chapter 7025.0340. Dry abrasive blasting within

a total enclosure shall be used for paint removal as specified in Minnesota Rules Chapter 7025.0340, subpart 4, using the methods required in 7025.0330, subparts 2 to 6. The structure shall be totally enclosed with material rated by the manufacturer at not less than 100 percent impermeable whenever blasting any part of the structure. A blast additive such as Blastox maybe used as an alternative to total enclosure.

- B. Ground Cover for the water tower shall extend from the center column a minimum distance equal to two-thirds the height of the tower as specified in Minnesota Rules Chapter 7025.0330 subpart 1.
 - 1. 4. The Contractor shall completely cover the ground beneath the base of the structure and on the downwind side of the structure with 100 percent impermeable tarpaulins to prevent deposition on soil and vegetation. The Contractor shall overlap the tarpaulins at least 1-1/2 feet and weight them
 - 2. to prevent separation. The cover shall be removed from the drainage ditch on the west end of the site at the end of each workday and during rain events.
- C. Windspeed Limitations deployed as defined in Minnesota Rules Chapter 7025.0330 subpart 5. The Contractor shall not conduct paint removal whenever windspeeds render the curtains and ground cover ineffective in containing particulate matter. If visible emissions of particulate matter occur in the air, or visible deposits occur on the ground, at a distance from the structure greater than the distance of the ground cover, then the Contractor shall: add additional ground cover; use additional curtains to prevent the dispersal of visible particles to a distance beyond the ground cover; or use a method of removal from part 7025.0340 or 7025.0350, instead of dry abrasive blasting to remove the lead paint.
- D. The waste must be collected using cleanup methods required in 7025.0330, subpart 6, and be disposed of at a hazardous waste facility permitted by the MPCA and approved by the Engineer. The Contractor shall clean up all visible deposits of waste material containing paint or paint particles at the end of each workday and remove this material from the site or store it in containers or on top of ground cover and covered with impermeable tarpaulins. The Contractor shall recover this material by manual means or by vacuum, but may not use an air pressure or water stream which redistributes the waste material. Methods of handling and movement of waste material shall prevent fugitive dust and other loss of any material until final disposition of the material. The Contractor shall provide the Engineer with the name and location of the waste disposal site where the waste collected will be deposited. If a blast additive is used, the spent abrasive materials must have a TCLP test conducted at the Contractors expense. If the TCLP test shows that the material is non-hazardous, the material shall then be disposed of at an approved Industrial Waste disposal facility.

3.06 PROTECTION OF NEIGHBORING PROPERTIES

- A. The Contractor shall furnish and lay drop cloths in all areas where painting is done to protect all adjacent finished surfaces from damage during the execution of his work and to collect all painting debris, spent sand, and dust. Contractor shall protect existing electrical and control panels/equipment in the water tower. The Contractor shall protect all neighboring structures, vehicles, and other property from damage from painting operations, and shall be liable for all damage, including, but not limited to paint over spray and splatter. The Contractor shall correct all damage at his own expense within 48 hours. When damage cannot be reasonably corrected within 48 hours the Contractor shall schedule all corrections within this time period. Any extension of this time will be at the sole discretion of the Engineer. The Contractor shall provide the name of a contact person, job title, and phone/fax number who will be responsible for handling all claims for damage.
- B. The Contractor shall protect adjacent structures to minimize overspray and deposition of spent blasting sand and debris. Cleanup shall be the responsibility of the Contractor.
- C. The Contractor shall not conduct painting or surface preparation operations whenever wind speeds render the protection of neighboring properties from overspray and/or particulate matter impractical.

- D. The Contractor shall clean up all visible deposits of waste material containing paint, paint particles or spent sand and blasting debris from the site and surrounding properties at the end of each work day and when the work is complete. The Contractor shall recover this material by manual means or by vacuum, but not by air pressure or water stream which redistributes the waste material. The Contractor shall be responsible for disposal of all waste material at an approved industrial waste disposal facility.

3.07 PAINTING CONDITIONS

- A. Painting shall be done at such times as approved by the Engineer. All painting shall be done strictly in accordance with the manufacturer's instructions following time and temperature requirements written into each data sheet as supplied by the manufacturer. All painting shall be performed in a manner satisfactory to the Engineer.
- B. Coatings shall be applied in good painting weather. Air and surface temperatures shall be within limits allowed by the manufacturer for the coating being applied and work areas shall be reasonably free of airborne dust and insects at the time of application and while the product is curing.
- C. The Contractor shall have at the job site an accurate temperature and relative humidity recorder that will provide a permanent hard copy record of temperature and humidity over a seven (7) day period. The recorder shall be accessible to the Engineer and observer at all times. The original chart recordings shall be the property of the Owner and shall be given to the Engineer when each chart is completed.
- D. Dew or moisture condensation should be anticipated, and if such conditions are prevalent, painting shall be delayed until such time that all surfaces are dry and the surface temperature is more than 5° F above the Dew Point. Painting shall not commence under conditions of probable inclement weather, which includes but is not limited to rain, snow, and cold weather.

3.08 APPLICATION

- A. Materials shall be mixed, thinned, and applied according to the manufacturer's written instructions and in accordance with the current AWWA D102 Standard. The Contractor shall provide adequate ventilation to the tank interior to carry off solvent during film formation and cure. A minimum of seven days following the application of the final coat on the interior surfaces shall be allowed before the tank is sterilized or filled with water.
- B. Finish coats shall be uniform in color and sheen without streaks, laps, runs, sags, or skipped areas.
- C. The Contractor shall meet paint manufacturer's recommendations for drying time between coats and shall not apply additional coats until the completed coating has been inspected and approved by the Engineer. Only inspected coats of paint will be considered in determining the number of coats applied. The Contractor shall vary succeeding coats slightly in color. Sand and dust between coats to remove visible defects.

3.09 CLEANING

- A. Touch up and restore finish where damaged.
- B. Remove spilled, splashed or splattered paint from all surfaces.
- C. Do not mar surface finish or item being cleaned.
- D. Leave storage space clean and in condition required for equivalent spaces in project.

3.10 ACCEPTANCE OF WORK

- A. All Surface Preparation shall be approved by the Engineer or the Engineer's Representative before the primer is applied. The Contractor shall request acceptance of each coat prior to the next coat application. The Contractor shall correct work that is not acceptable and then request

acceptance. Touch-up of minor damage shall be acceptable where result in not visibly different from adjacent surfaces. Recoat entire surface where touch-up result is visibly different, either in sheen, texture, or color.

- B. The Contractor shall submit, to the Engineer, immediately upon completion of the job, certification from the manufacturer indicating that the quantity of each coating purchased was sufficient to properly coat all surfaces. Such certification shall make reference to the square footage figures provided to the manufacturer and the Engineer by the Contractor. The Contractor shall also certify in writing that the painting was completed in accordance with the manufacturer's recommendations, the AWWA Standards, and these specifications.

3.11 ANNIVERSARY INSPECTION

- A. A one (1) year anniversary inspection will be performed by the Owner or Owner's representative along with the Contractor in accordance with Section 9 of AWWA Standard D 102. Contractor shall attend the inspection and correct all noted deficiencies.

3.12 GUARANTEE

- A. The Contractor shall guarantee the painting system against any defect in material or workmanship for the period stated in the Advertisement for Bids. In case any such defect should appear, the Contractor shall make any necessary repairs without charge to the Owner.
- B. All guarantees obtained by the Contractor from the manufacturer or installer of paint shall be obtained for the benefit of the Owner.

PART 4: TESTING AND STERILIZATION

4.01 DISINFECTION

- A. After the tank has been inspected and cleaned where the inspector entered the tank, the Contractor shall sterilize the tank and connecting main with chlorine before they are placed in operation. The Contractor shall allow the number of days in accordance with manufacturer's instructions and as directed by Engineer for full cure of coating systems on water contact surfaces before flushing, disinfecting, or filling with water. The material, facility preparation, application of disinfectant to the interior surfaces of water storage facilities, and sampling and testing shall follow the American Water Works Association's Standard AWWA C652, Chlorination method 2; Method 3 may be used subject to review by Engineer, Owner and subject to water availability. All scaffolding, planks, tools, rags, and any other material not part of the structural or operating facilities of the tank shall be moved prior to disinfection. All interior surfaces and operating facilities shall be cleaned thoroughly by use of a high pressure water jet, sweeping, scrubbing, or equally effective means. A solution of 200mg/L available chlorine shall be applied directly to the surfaces of all parts of the storage facility, which will be in contact with water when the tank is full to the overflow elevation, including inlet and outlet piping. The chlorine solution shall be applied with suitable brushes or spray equipment. The surfaces disinfected shall remain in contact with the strong chlorine solution for at least 30-min., after which potable water shall be admitted. Following disinfection, fill tank and isolate 24 hours and check tank hatch for water tightness. All valves in the system being sterilized shall be operated several times during the 24-hour period.
- B. The Contractor shall obtain two or more successive sets of samples, taken at least 24 hours apart, which indicate bacterially satisfactory water before the facility is placed into operation. The Contractor shall coordinate filling time and filling rate with the Owner, as water is available. The Contractor shall prevent unusable water from entering the distribution system.

PART 5: MISCELLANEOUS IMPROVEMENTS, REPAIRS, ITEMS

5.01 GASKETS

- A. Replace the gaskets on tank manways and hatches for all watertight locations.

5.02 MIXING EQUIPMENT

- A. Contractor to furnish and install mixing equipment for the tower. Mixing equipment shall be Gridbee GS-9 electric submersible water circulation equipment or equal. Equipment shall be designed for continuous operation, and shall include a 316SS shell and materials suitable for contact with potable drinking water. Mixing equipment to include 75 feet of 316SS chain for retrieval without requiring tank entry. Mixing equipment to include 75 feet of 10AWG submersible power cable to terminate within a junction box to be mounted at the top of tank. Mixing equipment to include SCADA control panel with NEMA 4X enclosure for proper operation via monitoring motor current through a 4-20 mA signal and/or run status via dry contact signal.
- B. Contractor to furnish and install electrical connection for mixing equipment and control panel (120VAC/1 PH outdoor-rated receptacle with 20 amp GFCI service). Control panel to be installed adjacent to proposed receptacle, coordinate with Owner and Engineer in field for actual location. Mixing equipment junction box to be supplied by equipment manufacturer and installed at top of tank by Contractor.

5.03 FALL ARREST SYSTEM

- A. Contractor shall furnish and install a complete fall arrest system. The system shall consist of a continuous stainless steel cable from the bottom of the ladder to 3 feet above all platforms and also from all platforms to the top of the tank bowl. Provide cable guides at 25-ft maximum spacing or shorter spacing as recommended by manufacturer. Contractor shall provide two moving fall arrest brackets and two safety full body harnesses with lanyards. Brackets shall be removable from the cable. The installation shall comply with ANSI A14.3, 29 CFR 1926.502, and all other OSHA requirements. System shall be by DBI/SALA, Direct Safety Company, Miller Equipment Company, or equal.

5.04 ROOF HATCH RAILING

- A. Contractor shall furnish and install an exterior railing around the perimeter of the existing roof hatch and roof ladder. Existing roof ladder to be replaced and new roof ladder shall be securely fastened in place adjacent to the existing roof hatch for tank access. Railing color to match the proposed roof color for the tower.

5.05 EXISTING APPURTENANCES

- A. Existing tower appurtenances include a tower bell and siren. Contractor shall protect and recoat existing tower bell as part of the Exterior Support Structure paint system. Contractor to remove and dispose of existing tower siren.

END OF SECTION

GENERAL FUND					
EXPENDITURES	2025 Budget	2025 YTD (Jan-Nov 6)	2026 Budget	Budget Change	
Wages: Admin Staff	\$ 42,100.00	\$ 36,335.09	\$ 44,500.00	\$ 2,400.00	*COLA 3%
Wages: Maintenance Staff	\$ 59,200.00	\$ 47,821.78	\$ 61,600.00	\$ 2,400.00	
Council Wages	\$ 4,300.00	\$ -	\$ 4,300.00	\$ -	
PERA	\$ 6,600.00	\$ 6,048.52	\$ 7,000.00	\$ 400.00	
FICA	\$ 7,050.00	\$ 6,437.99	\$ 7,400.00	\$ 350.00	
MN Paid Leave		\$ -	\$ 950.00	\$ 950.00	
Insurance	\$ 18,000.00	\$ 11,947.25	\$ 14,000.00	\$ (4,000.00)	
Office Supplies	\$ 2,800.00	\$ 2,481.17	\$ 3,000.00	\$ 200.00	
Operating Supplies	\$ 8,300.00	\$ 7,204.67	\$ 8,300.00	\$ -	
Repair/Maint: Buildings	\$ 5,000.00	\$ 274.84	\$ 4,547.00	\$ (453.00)	
Repair/Maint: Streets	\$ 4,640.00	\$ 3,330.87	\$ 3,000.00	\$ (1,640.00)	
Street Maint Materials	\$ 5,000.00	\$ 1,397.35	\$ 5,000.00	\$ -	
Equipment (sm tools/machinery)	\$ 13,000.00	\$ 10,552.57	\$ 6,368.00	\$ (6,632.00)	
Professional Services	\$ 17,500.00	\$ 17,357.25	\$ 18,000.00	\$ 500.00	
Communications	\$ 4,500.00	\$ 3,015.91	\$ 4,200.00	\$ (300.00)	
Transportation/Travel	\$ 200.00	\$ -	\$ 200.00	\$ -	
Miscellaneous	\$ 500.00	\$ 346.00	\$ 500.00	\$ -	
Donations	\$ 300.00	\$ 100.00	\$ 200.00	\$ (100.00)	
Awards & Recognition	\$ 500.00	\$ 225.00	\$ 300.00	\$ (200.00)	
Summer Rec	\$ 3,220.00	\$ 3,220.00	\$ 3,220.00	\$ -	
City Fire Protection	\$ 7,440.00	\$ 7,440.00	\$ 7,440.00	\$ -	
Ambulance	\$ 4,108.00	\$ 4,030.00	\$ 4,150.00	\$ 42.00	
Police Department	\$ 45,865.90	\$ 45,865.90	\$ 47,242.00	\$ 1,376.10	
Electric Utilities	\$ 9,600.00	\$ 8,490.38	\$ 9,600.00	\$ -	
Gas Utilities	\$ 5,140.00	\$ 3,567.74	\$ 5,000.00	\$ (140.00)	
Streets Project Loan	\$ 33,515.00	\$ -	\$ 55,000.00		\$67030 total potential annual payment
TOTAL EXPENDITURES	\$ 308,378.90	\$ 227,490.28	\$ 325,017.00		
REVENUE	2025 Budget	2025 YTD (Jan-Nov 6)	2026 Budget	Budget Change	
Property Taxes	\$ 189,532.00	\$ 121,082.85	\$ 202,799.00	\$ 13,267.00	7% Tax Levy
Delinquent Taxes		\$ 18,978.65	\$ -		
Local Government Aid	\$ 105,347.00	\$ 52,673.50	\$ 105,508.00	\$ 161.00	
Other Aid	\$ 8,000.00	\$ 4,074.20	\$ 12,410.00	\$ 4,410.00	
Fines/Forefeits	\$ 500.00	\$ 436.61	\$ 300.00	\$ (200.00)	
Licenses/Permit	\$ 800.00	\$ 1,694.10	\$ 800.00	\$ -	
Rentals	\$ 1,500.00	\$ 2,270.00	\$ 1,200.00	\$ (300.00)	
Reimbursements	\$ 2,000.00	\$ 938.81	\$ 1,000.00	\$ (1,000.00)	
Miscellaneous		\$ 745.13	\$ -		
Interest Earnings	\$ 700.00	\$ 2,536.55	\$ 1,000.00		
TOTAL REVENUES	\$ 308,379.00	\$ 205,430.40	\$ 325,017.00		

SEWER FUND BUDGET					
	2025 Budget	2025 YTD (Jan-Nov 6)	2026 Budget	Budget Change	
OPERATING EXPENDITURES					
Wages: Admin	\$ 13,500.00	\$ 11,757.72	\$ 14,200.00	\$ 700.00	COLA 3%
Wages: Maintenance	\$ 23,500.00	\$ 19,633.63	\$ 21,200.00	\$ (2,300.00)	COLA 3%
PERA	\$ 2,200.00	\$ 1,827.87	\$ 2,100.00	\$ (100.00)	
FICA	\$ 2,600.00	\$ 2,401.56	\$ 2,750.00	\$ 150.00	
MN Paid Leave			\$ 325.00		
Office Supplies	\$ 1,200.00	\$ 996.10	\$ 1,200.00	\$ -	
Operating Supplies	\$ 12,600.00	\$ 8,389.25	\$ 13,200.00	\$ 600.00	samples, equipment
Repair/Maint.	\$ 14,619.00	\$ 5,791.34	\$ 16,000.00	\$ 1,381.00	
Engineering Fees		\$ 1,800.00		\$ -	
Communications	\$ 525.00	\$ 441.44	\$ 525.00	\$ -	telephone
Insurance (Property)	\$ 5,300.00	\$ 6,457.75	\$ 7,000.00	\$ 1,700.00	
Miscellaneous	\$ 500.00	\$ -	\$ 500.00	\$ -	dues, subscriptions, training
Electric Utilities	\$ 10,400.00	\$ 9,950.86	\$ 12,800.00	\$ 2,400.00	
TOTAL OPERATING EXPENDITURES	\$ 86,944.00	\$ 69,447.52	\$ 91,800.00		
NON-OPERATING EXPENDITURES					
Debt Service Bond Principal	\$ 12,000.00	\$ -	\$ 13,000.00	\$ 1,000.00	Sewer Note till 2045
Debt Service Bond Interest	\$ 6,886.00		\$ 6,622.00	\$ (264.00)	Loan @ First SE Bank
TOTAL NON-OPERATING EXPENDITURES	\$ 18,886.00	\$ -	\$ 19,622.00		
USDA RD LOAN (streets project)	\$ 28,437.00	\$ 13,310.62	\$ 34,168.00	\$ 30,915.00	minimum payment for temp bond estimated annual payment (\$56,875)
TOTAL EXPENDITURES	\$ 134,267.00	\$ 82,758.14	\$ 145,590.00		
OPERATING REVENUE					
Sewer Sales	\$ 104,736.00	\$ 93,655.72	\$ 115,092.00	\$ 10,356.00	\$43 base, \$7/1000 (162 meters)
Sewer Penalties		\$ 821.78			
Miscellaneous		\$ 1,805.09			
TOTAL OPERATING REVENUE	\$ 104,736.00	\$ 96,282.59	\$ 115,092.00		
NON-OPERATING REVENUE					
CD Redemption		\$ 30,498.32	\$ 30,498.32		maturity 12/19/2025
TOTAL NON-OPERATING REVENUE		\$ 30,498.32	\$ 30,498.32		
TOTAL REVENUES			\$ 145,590.32		
TOTAL REVENUE			\$ 145,590.32		
TOTAL EXPENDITURES			\$ 145,590.00		
GAIN/(LOSS)			\$ 0.32		

WATER FUND					
OPERATING EXPENDITURES	2025 Budget	2025 YTD(Jan-Nov 6)	2026 Budget	Budget Change	
Wages: Admin	\$ 13,500.00	\$ 11,757.83	\$ 14,200.00	\$ 700.00	COLA 3%
Wages: Maintenance	\$ 18,000.00	\$ 16,136.54	\$ 21,200.00	\$ 3,200.00	COLA 3%
PERA	\$ 1,800.00	\$ 1,565.51	\$ 2,050.00	\$ 250.00	
FICA	\$ 2,400.00	\$ 2,133.93	\$ 2,800.00	\$ 400.00	
MN Paid Leave			\$ 325.00		
Office Supplies	\$ 1,000.00	\$ 990.65	\$ 2,000.00	\$ 1,000.00	
Operating Supplies	\$ 4,400.00	\$ 2,857.23	\$ 7,000.00	\$ 2,600.00	water samples, gopher one locates, serv
Repair/Maint.	\$ 10,000.00	\$ 604.67	\$ 20,000.00	\$ 10,000.00	
Communications	\$ 2,000.00	\$ 654.20	\$ 2,000.00	\$ -	telephone, postage
Insurance (Property)	\$ 1,000.00	\$ 2,415.75	\$ 2,700.00	\$ 1,700.00	
Miscellaneous	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 500.00	
Electric Utilities	\$ 7,500.00	\$ 6,678.97	\$ 8,000.00	\$ 500.00	
TOTAL EXPENDITURES	\$ 62,100.00	\$ 46,295.28	\$ 83,275.00		
NON-OPERATING EXPENDITURES					
Debt Service Bond Principal	\$ 15,000.00	\$ 15,000.00	\$ -	\$ (15,000.00)	Water Note till 2025
Debt Service Bond Interest	\$ 198.75	\$ 198.75	\$ -	\$ (198.75)	Loan @ Frandsen Bank & Trust
TOTAL NON-OPERATING EXPENDITURES	\$ 15,198.75	\$ 15,198.75	\$ -		(Bank of Zumborta)
USDA RD LOAN (streets project)	\$ 35,597.00	\$ 13,310.63	\$ 90,000.00	\$ 30,915.00	min. current payment for temp bond on
					estimated annual payment (\$89062)
TOTAL EXPENDITURES	\$ 112,895.75	\$ 74,804.66	\$ 173,275.00		
OPERATING REVENUE					
Water Sales	\$ 112,896.00	\$ 98,000.56	\$ 113,832.00	\$ 936.00	\$39 base/\$6 per thousand (174 meters)
Water Penalties		\$ 820.21	\$ 500.00		
Miscellaneous		\$ 1,820.44			
TOTAL OPERATING REVENUE	\$ 112,896.00	\$ 100,641.21	\$ 114,332.00		
NON-OPERATING REVENUE					
					maturity August
CD Redemption		\$ 125,000.00	\$ 125,000.00		2026
TOTAL NON-OPERATING REVENUE		\$ 125,000.00	\$ 125,000.00		
TOTAL REVENUES	\$ 112,896.00	\$ 225,641.21	\$ 239,332.00		
TOTAL REVENUE			\$ 239,332.00		
TOTAL EXPENSES			\$ 173,275.00		
GAIN/(LOSS)			\$ 66,057.00		

<u>FIRE DEPARTMENT</u>				
<u>EXPENDITURES</u>	<u>2025 Budget</u>	<u>2025 YTD (Jan-Oct 30)</u>	<u>2026 Budget</u>	<u>Budget Changes</u>
Wages	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -
FICA			\$ 459.00	
MN Pd Leave			\$ 53.00	
PERA	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -
Training	\$ 2,000.00	\$ -	\$ 3,000.00	\$ 1,000.00
Insurance	\$ 2,892.00	\$ 6,267.25	\$ 6,600.00	\$ 3,708.00
Equipment/Repairs	\$ 16,900.00	\$ 21,896.90	\$ 15,600.00	\$ (1,300.00)
Supplies/PPE	\$ 4,000.00	\$ 2,998.14	\$ 4,468.00	\$ 468.00
Fuel	\$ 1,548.00	\$ 780.33	\$ 1,500.00	\$ (48.00)
Electric Utilities	\$ 1,600.00	\$ 1,468.00	\$ 1,600.00	\$ -
Gas Utilities	\$ 2,000.00	\$ 1,363.10	\$ 2,000.00	\$ -
Communications	\$ 1,200.00	\$ 1,445.29	\$ 1,660.00	\$ 460.00
Miscellaneous	\$ 500.00	\$ 265.80	\$ 500.00	\$ -
<u>TOTAL EXPENITURES</u>	<u>\$ 41,640.00</u>	<u>\$ 36,484.81</u>	<u>\$ 46,440.00</u>	
<u>REVENUES</u>				
Township Services	\$ 23,200.00	\$ 25,455.50	\$ 24,000.00	\$ 800.00
City Services	\$ 7,440.00	\$ 7,440.00	\$ 7,440.00	\$ -
Fire Calls	\$ 2,000.00	\$ 5,965.00	\$ 4,000.00	\$ 2,000.00
Donations	\$ 6,000.00	\$ 1,980.00	\$ 7,000.00	\$ 1,000.00
Fire Relief contributions	\$ 3,000.00	\$ 6,500.77	\$ 3,000.00	\$ -
Grants		\$ 4,000.00		\$ -
Training Reimbursements			\$ 1,000.00	
Miscellaneous		\$ 75.00		
<u>TOTAL REVENUES</u>	<u>\$ 41,640.00</u>	<u>\$ 51,416.27</u>	<u>\$ 46,440.00</u>	
<u>GAIN/(LOSS)</u>			<u>\$ -</u>	

City of Canton

Resolution #2025-14

RESOLUTION OF INTENTION TO INCREASE RATES FOR USERS OF THE MUNICIPAL SANITARY SEWER SYSTEM

WHEREAS, the Sewer Fund is primarily dependent upon sanitary sewer rate revenues for its funding, and;

WHEREAS, the rate structure should be designed to generate revenues adequate to properly operate and maintain the sanitary sewer system, to comply with regulatory requirements, to fund sanitary sewer system capital projects, and to meet debt service requirements, and;

WHEREAS, it is necessary to increase rates for the services provided through the Sewer Fund in order to collect sufficient revenues to pay costs associated with the operation and maintenance of the municipal sanitary sewer system, and;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Canton, Minnesota:

The following sanitary sewer rates shall take effect on January 1, 2026, with said rates to take the place of those rates now in effect. The new schedule herein adopted shall be the only schedule under which user fees shall be determined and collected.

1. The rate of usage of sanitary sewer will increase \$1.00 per 1,000 gallons used from \$6.00 per 1,000 gallons used to \$7.0 per 1,000 gallons used, and;
2. The user base rate for sanitary sewer will increase \$2.00 per month from \$41.00 per month to \$43.00 per month.

Passed and adopted by the Canton City Council this 12th day of November 2025.

Kristy Ziegler, Mayor

ATTEST:

Anne Koliha, City Clerk

City of Canton

Resolution #2025-15

RESOLUTION CERTIFYING UNPAID CHARGES

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed certifications of unpaid charges for municipal fees and utilities; and

WHEREAS, the amounts of bad debt have been minimized through diligent collection efforts by staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Canton, Minnesota as follows:

Such proposed certification of unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute a lien against the lands names herein.

The owner of the assessed property may, at any time prior to certification of the assessment to the county auditor, pay the whole assessment and any penalty on such property to the city clerk/deputy clerk except that if payment for the full assessment is received within thirty days after this resolution's adoption no penalty shall be owed. The property owner may at any time after certification, pay the county auditor, the entire amount of the assessment remaining unpaid including any penalty and interest accrued to the date of payment.

The clerk shall forthwith transmit a certified copy of this certification role to the County Auditor to be extended on the property tax lists of the county and such certified unpaid charges shall be collected and paid over in the same manner as property taxes.

Passed by the City Council of Canton, Minnesota this 12th day of November 2025.

Kristy Ziegler, Mayor

ATTEST:

Anne Koliha, City Clerk

CITY OF CANTON

RESOLUTION NO. 2025-15

EXHIBIT 1

Certification Listing	Parcel Description	Service	Amount
Mark Stutzman	306 N Main St (Parcel #09.0065.000)	Water, Sewer, Garbage	\$876.68

STATE OF MINNESOTA

COUNTY OF FILLMORE

Authentication Certification

I, the undersigned, being the duly qualified City Clerk of the City of Canton, certify that the attached Resolution of the City Council adopting a certification of unpaid charges under the Minnesota Basic Code of Ordinances, is a true copy of the original, of which is on file at the City of Canton.

Dated this 12th day of November, 2025

Anne Koliha
City Clerk
City of Canton

City of Canton

Ordinance #2025-01

AN ORDINANCE ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS FOR 2025

Whereas, the City of Canton has adopted the Minnesota Basic Code of Ordinances as it has been amended and supplemented to be its city code and that code permits the city to adopt by ordinance a schedule of fees and charges for various services, licenses and permits;

Now, therefore be it resolved, that the City Council of Canton ordains:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this ordinance. All citations below are to various sections of the city code unless otherwise indicated.

Section 2. The following are the fees and charges for the permits, licenses and services listed below which are referenced to the section of the city code which authorizes their establishment:

Administrative Fees

Administrative Fees	\$50.00
Administrative Fees – Certifying Unpaid Charges	\$100.00
Copies	\$0.25
Election Filing Fee	\$3.00
NSF: Returned Check	\$30.00
Lawn Mowing by City (minimum 1 hour)	\$75.00/hour
Snow Removal by City (minimum 1 hour)	\$75.00/hour
Parking Citation	\$25.00
Unlawful Deposit of Waste or Refuse	\$100.00

Alcohol Licenses

On-Sale License	\$600.00
On-Sale Sunday Surcharge	\$10.00
Off-Sale License	\$100.00

Annual Animal Licenses

Cat & Dog Annual tag fee (Jan.1-June 30 and new animals)	\$5.00
Cat & Dog Annual tag fee – Late (after July 1)	\$15.00
Cat & Dog Duplicate tag fee	\$5.00
Chicken Annual fee (Jan. 1 – June 30 & new license)	\$10.00
Chicken Annual fee – Late (after July 1)	\$20.00
Animal At Large Citation	\$50.00

Fire Department Services

Call Response	\$350.00
Hourly Charge After First Hour	\$350.00
Foam Charge	\$40.00/gallon
Mutual Aid Response	Per agreement by department
Heavy Equipment Use	Actual cost passed on by owner

Planning & Zoning Fees

Land Use Permit Application – Living Space	\$7.50/100 square feet
<i>Living space projects including attached garages, decks and porches</i>	
Land Use Permit Application – Other Structures	\$5.00 per 100 square feet
Land Use Variance Application	\$200.00
Land Use Conditional Use Application	\$200.00
Interim Permit for Home Occupation	\$50.00
Fee for Construction Without Proper Permits	\$400.00

Recreational Vehicle/Golf Cart Permits

Annual permit fee (Jan. 1 – June 30 and new vehicles)	\$10.00
Annual permit fee – Late (after July 1)	\$20.00

Town Hall Rentals

Weekend Rental (Friday after 5pm thru Sunday)	\$500.00
Daily Rental	\$250.00
Hourly Rental (Two hour minimum)	\$30.00
Security Deposit (For Daily & Weekend Rentals)	\$200.00

Refuse Collection Rates

Garbage Tote – Small Monthly Fee	\$11.45
Garbage Tote – Medium Monthly Fee	\$12.97
Garbage Tote – Large Monthly Fee	\$14.46
Recycling Monthly Fee	\$4.75
Tote Transfer Fee	\$25.00

Sanitary Sewer Rates

Base Monthly Fee	\$41.00	Increase \$43
Per 1,000 Gallons Used	\$6.00	Increase \$7
New Service Connection	\$200.00	

Water Rates

Base Monthly Fee	\$39.00	
Per 1,000 Gallons Used	\$6.00	
New Service Connection/Meter Replacement	\$325.00	Increase \$380
Bulk Water Base Fee	\$20.00	Increase \$40
Bulk Water Per 1,000 Gallons Used	\$6.00	
Disconnection and/or Reconnection Fee	\$75.00	
Unmetered Water Monthly Base Rate	\$50.00	

Passed and adopted by the City Council of Canton, Minnesota this 11th day of December 2024.

Josh Nordsving, Mayor

ATTEST: _____
Anne Koliha, City Clerk

City of Canton

Resolution #2025-16

RESOLUTION OF SUPPORT FOR THE CANTON COMMUNITY ASSOCIATION TO APPLY FOR A MINNESOTA LAWFUL GAMBLING EXEMPT PERMIT

WHEREAS, the Canton Community Association wishes to conduct lawful gambling on five or fewer days, and will award less than \$50,000 in prizes during calendar year 2026, and;

WHEREAS, an exempt permit may be issued to a nonprofit organization by application to the Minnesota Gambling Control Board, and;

WHEREAS, the application requires approval by the city council before submission to the Minnesota Gambling Control Board, and;

WHEREAS, a non-refundable application fee of \$100 must accompany the application, and;

WHEREAS, a financial report form will be mailed with an approved exempt permit and is to be returned to the Minnesota Gambling Control Board within 30 days after the gambling activity is completed.

NOW, THEREFORE BE IT RESOLVED by the City Council of Canton, Minnesota:

That the Canton Community Association's request for a gambling premises located within Canton city limits be approved.

Passed and adopted by the City Council of Canton, Minnesota this 12th day of November 2025.

Kristy Ziegler, Mayor

ATTEST:

Anne Koliha, City Clerk

Audio Video Pros, Inc.
1291 County Road PH
Onalaska, WI 54650
608-779-9395
infor@theaudiovideopros.com
www.theaudiovideopros.com

QUOTE

Audio Processing Equipment Quote

QSC MPM Zone Processor	1	\$1,585.00
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The QSC MP-M music and paging mixers are fixed architecture mixer/processors offering unprecedented capabilities combined with ease of configuration and operation

QSC MP-M Wall Control	1	\$335.00
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The MP-MFC controllers are intuitive wall mount controls to enable customizable system adjustments for the MPM Series music and paging mixer

Labor		\$600.00
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Drive time to site, Installation of new equipment,
Programming for new equipment

TOTAL		\$2,520.00
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