

**Canton City Council**  
**February 11, 2026 – 6 PM**  
**Regular Meeting Agenda**

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda
4. Consent agenda
  - a) Approval of January 14, 2026 Public Hearing Minutes
  - b) Approval of January 14, 2026 Regular Meeting Minutes
  - c) Approval of February Disbursements
  - d) Approval of step increase for Deputy Clerk for 2026
  - e) Approval of \$3,220 contribution towards the summer rec program with Mabel
5. Public comments
6. Reports
  - a) Mayor
  - b) Clerk & Deputy Clerk
  - c) Public Works
  - d) Fire Department
  - e) Police
  - f) Planning Commission
  - g) Other
7. Old business
  - a)
8. New business
  - a) Consider Resolution 2026-03: Amending Personnel Policy Handbook to add in MN Paid Leave
  - b) Consider Resolution 2026-04: Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its Water & Wastewater System to serve an area lawfully within its jurisdiction to serve
  - c) Consider Resolution 2026-05: Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Street Improvements to serve an area lawfully within its jurisdiction to serve
9. Adjourn

**Upcoming Dates:**

City Office Closed: President's Day  
Regular City Council Meeting

February 16  
March 11 @ 6 p.m.

## **Canton City Council Public Hearing Minutes January 14, 2026**

Members present: Kristy Ziegler, Jen Dowling, George Hafner, Jeremy Hanson

Members absent: Jason Magnuson

City staff present: Anne Koliha, Barb Kerns, Jon Nordsving, Jim Davis

Visitor(s) present: Sabine Hafner, Stuart Fishbaugher, Betty Masters, LaVonne McCarthy, Kevin Graves (WHKS), Victor Holland (WHKS), Ben Bisbach (Fillmore County Journal)

Mayor Ziegler called the public hearing to order at 6:00 p.m.

She stated the purpose of the public hearing was to review and consider the proposal for adoption of a five-year street construction plan and the intent to issue a general obligation note in an amount not-to-exceed \$1,539,000 subject to statutory debt limitations, under the Plan for street reconstruction improvements described in the Plan.

Clerk Koliha explained that the public hearing is part of a procedural process to obtain financing for the Community Facilities Loan from USDA and allow the city to go out for bond. As part of the process is the development of a 5-year street construction plan and the plan developed lines up with the current project timelines.

Mayor Ziegler entertained public comments.

Public comments:

Stuart inquired about if water rates will be increased.

LaVonne inquired about increase in property taxes and if bids had gone out for the project yet.

Betty inquired about start date of project.

Motion by Hanson, seconded by Dowling to adjourn the public hearing at 6:08 pm; motion carried.

## Canton City Council Regular Meeting Minutes January 14, 2026

Members present: Kristy Ziegler, George Hafner, Jen Dowling, Jeremy Hanson

Members absent: Jason Magnuson

City staff present: Anne Koliha, Jon Nordsving, Jim Davis, Barb Kerns

Visitor(s) present: Sabine Hafner, Stuart Fishbaugher, Betty Masters, LaVonne McCarthy, Kevin Graves (WHKS), Victor Holland (WHKS), Ben Bisbach (FC Journal)

Mayor Ziegler called the regular meeting to order at 6:08 p.m.

Motion by Hanson, seconded by Dowling to approve the agenda, motion carried.

### Consent Agenda

- a) Approval of December 10, 2025 Regular Meeting Minutes
- b) Approval of January Disbursements
- c) Approval of \$100 donation to Mabel-Canton Post Prom

Motion by Hafner, seconded by Dowling to approve the consent agenda, motion carried.

Public comments: none

### Reports:

**Mayor:** Mayor Ziegler reported: Welcome 2026! I hope everyone had a wonderful holiday season and were able to enjoy friends, family, and community. A recent question I received from a citizen: Why was the city's levy set at 7%? The city administrator has done a phenomenal job at keeping costs down, to run the city. In order to keep the city's portion of the street project affordable, the city set the levy as low as it could. I was pleased to see it lower than the average of levies set by MN cities at 8.7%. The city's portion of the streets project is funded directly from the general fund and seen by all city property owners. The alternative of having special assessments done on each property, to determine each property's portion of the streets project by the amount of roadway that adjoins each property, and having that amount added to the owner's property taxes, was decided against early on in the project. This allows all property owners within the city of Canton to pay a portion, instead of only those that have roadway along their property lines.

**Deputy Clerk:** Deputy Clerk Kerns reported: Reminder with the new year comes renewal of pet licenses and golf cart/utv permits.

**Clerk:** Clerk Koliha reported: Street and Utility Improvement Project – Jon & I met with WHKS and reviewed plans for well and wellhouse and streets, awaiting paperwork from WHKS and city attorney for utility easements to be completed, continued work on final financial aspect of project with the Community Facilities Loan. Working on year end reporting as required. The city got randomly selected for a solid waste tax audit by the MN Department of Revenue so Barb & I will be working to gather paperwork for that and go through the audit.

**Public Works:** Nordsving reported: completed an audit/compliance review with MPCA at the wastewater treatment facility and work on fixing water main breaks as they occur.

**Fire Department:** Clerk Koliha informed council that they had put together a truck committee to look at truck options and will be to future council meetings with recommendations/requests.

**Police:** Written quarterly report provided (October-November-December 2025)

**Planning Commission:** none

**Personnel Committee:** none

**Other:** none

**WHKS Report**

- a) Consider approval of authorization to submit Well & Wellhouse documents to USDA Rural Development for review

WHKS engineers handed out copies of the well and wellhouse project plans and reviewed them with the council.

Motion by Dowling, seconded by Hafner to approve authorization to WHKS to submit Well & Wellhouse documents to USDA Rural Development for review; motion carried.

**Old Business**

- a)

**New Business**

- a) Consider approval of Resolution 2026-01: Annual City Appointments for 2026

Motion by Dowling, seconded by Hanson to approve Resolution 2026-01: Annual City Appointments for 2026; motion carried.

- b) Consider approval of Resolution 2026-02: Adopt the 2025 Fillmore County Hazard Mitigation Plan

Motion by Dowling, seconded by Hafner to approve Resolution 2026-02: Adopt the 2025 Fillmore County Hazard Mitigation Plan; motion carried.

Motion by Dowling, seconded by Hanson to adjourn the meeting at 6:30 p.m.; motion carried.

## February 2026 Disbursements

### General Fund

Acentek	\$	223.43	Phone & Internet Services (City Hall/Town Hall)
Canon Financial*	\$	67.00	Copier monthly contract
MiEnergy	\$	94.86	Electric: City Hall
MiEnergy	\$	139.90	Electric: Town Hall
MiEnergy	\$	37.84	Electric: Bus Shed
MiEnergy	\$	531.51	Electric: Street Lights
MiEnergy	\$	66.48	Electric: Welcome Sign
MiEnergy	\$	36.95	Electric: Ball Field
MN Energy Resources*	\$	154.78	Gas: City Hall
MN Energy Resources*	\$	278.06	Gas: Maintenance Shop
MN Energy Resources*	\$	521.65	Gas: Town Hall
Nordsving, Jon	\$	50.00	Cell phone stipend
Tri-State Business Machines	\$	30.00	Copier monthly contract
LMC Insurance Trust	\$	9,226.00	2026 Premiums (Auto/Property/Liability)
Harmony Mercantile	\$	81.91	cleaning supplies
<b>Total General Fund Disbursements</b>	<b>\$</b>	<b>11,540.37</b>	

### Water Fund

Acentek	\$	40.73	Phone dialer system
Gopher State One Call	\$	52.70	Locates & 2026 Annual Facility Operator Fee
MiEnergy	\$	838.18	Electric: Pump House
LMC Insurance Trust	\$	1,435.00	2026 Premiums (Property)
Dakota Supply Group	\$	279.84	6" Repair Sleeve
Nethercut Schrieber	\$	350.00	easement preparations
MN DNR*	\$	149.91	annual water permit
TLC Excavating	\$	2,000.00	excavation for fixing water leaks (3 leaks)
<b>Total Water Disbursements</b>	<b>\$</b>	<b>5,146.36</b>	

### Sewer Fund

Acentek	\$	40.73	Phone: WWTF
MiEnergy	\$	1,613.67	Electric: WWTF
Utility Consultants	\$	504.43	Samples
LMC Insurance Trust	\$	4,814.00	2026 Premiums (Property)
H Johnson Electric LLC	\$	332.50	electric work on pump
Flow Measurement Group	\$	739.00	WWTP Influent/Effluent Certification
Village Farm & Home	\$	29.96	generator supplies
Nethercut Schrieber	\$	350.00	easement preparations
<b>Total Sewer Disbursements</b>	<b>\$</b>	<b>8,424.29</b>	

### Garbage Fund

Richard's Sanitation	\$	2,657.16	Monthly service charge
<b>Total Garbage Disbursements</b>	<b>\$</b>	<b>2,657.16</b>	

### Fire Department

Acentek	\$	64.95	Internet services
MiEnergy	\$	103.56	Electric: Fire Hall
MiEnergy	\$	40.74	Electric: Cooler
MN Energy Resources*	\$	373.17	Gas: Fire Hall
LMC Insurance Trust	\$	3,485.00	2026 Premiums (Auto/Property)
Ancom	\$	80.00	Programming of portable radios
Kyle Ryan	\$	185.86	reimbursement of purchase of batteries
<b>Total Fire Department Disbursements</b>	<b>\$</b>	<b>4,333.28</b>	

### Streets Project (Water & WWTF Systems)

WHKS	\$	71,900.00	Engineering (December 2025)
<b>Total Streets Project Disbursements</b>	<b>\$</b>	<b>71,900.00</b>	

### Mitson Fund

LMC Insurance Trust	\$	699.00	2026 Premiums (Property)
<b>Total Mitson Disbursements</b>	<b>\$</b>	<b>699.00</b>	

**Total Monthly Disbursements**    **\$ 104,700.46**    \* EFT Payments



**Office of the**  
**FILLMORE COUNTY SHERIFF**

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

Date: February 1st, 2026  
To: Canton City Council  
From: Tim Melder, Deputy Sheriff  
John DeGeorge, Fillmore County Sheriff  
Re: January 2026 Monthly Council Report

**Calls for Service / Patrol Activity:**

Reported Date	Title	Street Name
2026-01-01	Traffic	HIGHWAY 52
2026-01-02	Traffic	MAIN ST
2026-01-07	Civil	1st St
2026-01-16	Animal Complaint	OAK ST
2026-01-23	Civil	FILLMORE AVE
2026-01-26	Civil	CANTON AVE
2026-01-26	Civil	3RD ST
2026-01-28	Civil	US HWY 52
2026-01-30	911 Hang Up	W HUDSON AVE

## City of Canton

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### Resolution #2026-03 RESOLUTION AMENDING THE PERSONNEL POLICY HANDBOOK

**WHEREAS**, the City of Canton has a personnel policy handbook which explains their current policies and procedures, and;

**WHEREAS**, the City of Canton has amended Article XII. Leaves of Absence to add in Minnesota Paid Leave as mandated by the State of Minnesota.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Canton, Minnesota:

That the City of Canton Personnel Policy Handbook is hereby amended effective January 1, 2026.

**Passed and adopted by the City Council of Canton, Minnesota this 11<sup>th</sup> day of February 2026.**

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**Kristy Ziegler, Mayor**

**ATTEST:**

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**Anne Koliha, City Clerk**

## City of Canton

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### Resolution #2026-04

RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS WATER & WASTEWATER SYSTEM TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

\*See attached USDA Loan Resolution Document (RUS Bulletin 1780-27)

**LOAN RESOLUTION**  
(Public Bodies)

A RESOLUTION OF THE City Council

OF THE City of Canton

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Water & Wastewater System

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Canton

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

**Three Million Seven Hundred Forty-One Thousand & 00 100**

pursuant to the provisions of MN Statutes, Chapters 444 and 475, Section 115.46, and Section 475. 61; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*



## City of Canton

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### Resolution #2026-05

**RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF  
INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST  
OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR  
EXTENDING ITS STREET IMPROVEMENTS TO SERVE AN AREA LAWFULLY  
WITHIN ITS JURISDICTION TO SERVE**

\*See attached USDA Loan Resolution Document (Form RD1942-47)

LOAN RESOLUTION  
(Public Bodies)

A RESOLUTION OF THE City Council

OF THE City of Canton

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING  
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Street Improvements

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Canton

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of  
\$1,539,000

pursuant to the provisions of MN Stat., Sec. 469.1814, Ch. 429, Sec. 475.58, Ch. 429, Sec. 475.61; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

